

Minutes of the Board of Directors Avon Free Public Library January 19, 2010

Present: Mary Suter, Jeff Ratner, John Healy, Tad Kuziak, Ginny Vocelli, Donna Miller, Barbara Leonard, Sue McCabe, Tom Iezzi, Len Oremland, and Angela Scott-Henderson.

Absent: Ruth Timme, Jeff Becker and Jane Brady

Minutes: Minutes from the December 15 meeting were approved.

Treasurer's Report:* The treasurer's report for October, November and December were approved.

Library Director's Report:* Circulation is up 2% as compared to last year. The Library is beginning on-line registration for some programs and will include storytime in the spring. Book Club Service assists 19 Avon book groups and the VITA tax service will have five volunteers. In Outreach, the staff attended breakfast at the Avon Health Center and a new volunteer is reading to groups at local nursing homes. Karen McNulty's last day will be February 1 and Amber Lansing will become the new department head. Technology improvements include the installation of 2 T-1 lines so that response time should be better. Farmington Library is leaving the network consortium as of July 1st so the shared system check will cease. Ginny met with the new Town Manager as well as spoke to the Parent's Advisory Council associated with the school system.

Friends of the Library Report: The Friends have over 700 members and are continuing to collect books for the annual Book Sale.

Old Business : Library Campaign Committee will bring the Town Council up to date at their February meeting. Additionally, this committee renamed a position to campaign coordinator to better reflect the positions and duties. An account has been opened at Farmington Bank to accept donations. Mary urged each Board member to email her as to what part of the Campaign Committee they would be willing to join. There were 19 submissions for the Construction Manager RFP; the Library Building Committee will review and determine which firms to interview. The Board **voted** unanimously to contribute \$100,000 to the Avon Library Expansion fund for unrestricted use for expansion costs.

New Business: Assistant Library Director Donna Miller explained new computer and printer management system for the new space. Patrons would use a card system to pay for copies and the new system would provide detailed statistical information aiding in cost recovery. It is necessary to include the appropriate wiring in the early in the expansion. The Board **voted** unanimously to commit to fund the CASSIE and SPOT systems estimated to cost \$15,000 and not to exceed \$20,000.

The Board **voted** unanimously to transfer all accumulated funds designated funds for the expansion from the Board's assets to the Avon Library Expansion Committee fund.

The Board **deferred voting** on the Town Personnel policy as it applies to Library employees until the next meeting. Board members expressed interest in reviewing the policy in detail before voting.

Tom Iezzi was elected to be the Treasurer by a unanimous **vote**.

Adjourned at 9:40.

Respectively submitted, Barbara Leonard

*copies filed with these minutes