

# minutes

Avon Public Library	
3.16.2010	7:30pm
Avon Library: History Room	
Meeting	Mary Suter
Type of	Monthly Board of Directors Meeting
Attendees	Attendees: Mary Suter, President, Ruth Timme, Secretary, Tad Kuziak, Sue McCabe, Barbara Leonard, Friends rep, Virginia Vocelli, Library Director, Tom Iezzi, Treasurer, Jane Brady, Angela Scott-Henderson
Absent	Absent: Jeff Becker, Jeff Ratner, John Healy, Leonard Oremland
Past minutes	
February Minutes	
Discussion	Minutes were reviewed and approved.
Treasurer's Report	
	Tom Iezzi
Report	<ul style="list-style-type: none"> <li>o Revenue is on budget and expenses are below budget because waiting on certain capital expenditures. CD due in April which will go into expansion fund account.</li> </ul>
Librarian Report	
	Virginia Vocelli
Librarian Highlights	<ul style="list-style-type: none"> <li>o Mary Fletcher is the new library specialist in the Children's Room <ul style="list-style-type: none"> <li>✚ Story times and older groups.</li> </ul> </li> <li>o Amber Lansing began 2/1/2010 as full-time library specialist <ul style="list-style-type: none"> <li>✚ She will become the new children's librarian upon completion of her master's degree in late April.</li> </ul> </li> </ul>
Programming	<ul style="list-style-type: none"> <li>o Broad range of adult programs well attended</li> <li>o Classic movies very popular (Hartford Courant has promoted series.)</li> </ul>
Miscellaneous	<ul style="list-style-type: none"> <li>o ALA Invitation to apply for a grant - Smart investing at your library. Due in June.</li> <li>o Unplugged Nature Project: Part of community effort, library is participating.</li> </ul>
New Service	<ul style="list-style-type: none"> <li>o "Event-keeper" calendar online will soon include all meetings at Library; public will be able to see room availability.</li> <li>o Volunteer reception- April 21<sup>st</sup> at 3:00 p.m.</li> </ul>
Friends' Report	
	Barbara Leonard
Discussion	<ul style="list-style-type: none"> <li>o Book sale April 30 through May 2</li> <li>o April 10<sup>th</sup> is the last day to donate</li> </ul>

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Old Business Reports	
Expansion	<p>Fundraising Committee Meetings:</p> <ul style="list-style-type: none"> <li>-Steering committee: First Wednesday of each month. 6-7:30 pm open meeting.</li> <li>-Full committee- 4<sup>th</sup> Tuesday of each month. March 23<sup>rd</sup> and then April 27<sup>th</sup></li> </ul>
Public Relations Committee	<ul style="list-style-type: none"> <li>-Materials and Press releases (Lisa House) – Bi-fold with inserts and mailer will soon be available.</li> <li>- Steering committee- Was established to manage individual committees of the campaign.</li> </ul>
Building Committee	<ul style="list-style-type: none"> <li>-Expansion Project (Tad Kuziak)               <ol style="list-style-type: none"> <li>a. Two finalists for construction manager</li> <li>b. Enterprise or FIP- Both have done Avon projects</li> </ol> </li> </ul>
Old Business Town Personnel Policy	<p>Vote still pending on Library employees being subject to and covered by town personal policy. Waiting for recommendations of one Board member.</p>
President's Report	
	Mary Suter
New Business Budget	<ul style="list-style-type: none"> <li>o FY 2009-2010: 1% reduction required. Salary savings due to personnel changes is current solution.</li> </ul>
Calendar	<ul style="list-style-type: none"> <li>o April 5- Public hearing for proposed budget, 7:00 pm; Avon High School</li> <li>o April 21- Reception for library volunteers - 3:00 pm.</li> <li>o April 27- Regular Board Meeting- Also monthly fundraising committee meeting the same night.</li> <li>o May 12- Budget referendum.</li> </ul>
Next Board meeting: April 27 at 7:30 pm	