

minutes

Avon Public Library	
6.15.2010	7:30pm
Avon Library: History Room	
Meeting called	Mary Suter
Type of	Monthly meeting
Attendees	Attendees: Mary Suter, President, Ruth Timme, Secretary, Tad Kuziak, Sue McCabe, Barbara Leonard, Friends rep, Virginia Vocelli, Library Director, Tom Iezzi, Treasurer, Jane Brady, Angela Scott-Henderson, Jeff Ratner, Thirza Hyatt, Holly Cohen, Leonard Oremland, John Healy
Absent	Absent: Jeff Becker
Past minutes	
May Minutes	
Discussion	Minutes were reviewed and approved.
Treasurer's Report	
	Tom Iezzi
Report	Although revenue was down, expenses were down further.
Librarian Report	
	Virginia Vocelli
Librarian Highlights	<ul style="list-style-type: none"> o Circulation is down 10% for the month of May. The same is true throughout Hartford County libraries. o Council approved completion of construction documents. Recent changes to the building design should result in cost savings but do not change the basic plan. o Summer programs will be in full swing in late June.
Programming (See Summer program brochure)	<ul style="list-style-type: none"> o Summer reading themes: water! For adults, teens and children o Program on India festivals in September of 09 still very popular as evidenced by 10,000 hits on website slide program in April 2010. o Co-sponsored program with Avon Senior Center- actress portraying Jacqueline Onassis. June 19 o Children's services- Talcott Mountain Science Center presenting 6 programs on science for different age groups.
Miscellaneous	<ul style="list-style-type: none"> o Changes to building plan include the foundations of the building, which resulted in changes to the above floors. Tad Kuziak explained the new plans. o Fisher Foundation- letter of intent for \$15,000 grant application. o Farmington Libraries are leaving the CONNECT program.
Friends' Report	
	Barbara Leonard
Discussion	<ul style="list-style-type: none"> o Barbara treated us with a slide show and music video of the book sale. After viewing, there was no question as to what a great community project it is.
Old Business Reports	

minutes

Library Campaign	<ul style="list-style-type: none"> ○ Have Campaign folder/ brochure ready, inserts must be created including: <ul style="list-style-type: none"> ○ Appeal letter by Mark Nolan, case statement for giving, mission statement, Q+A, architectural plans, History of the library (1700 on), Recognition opportunities \$10k+, pledge card, Project budget. ○ Campaign Committee meets two times per month. Board Members are encouraged to attend. Next meeting is on June 22nd. ○ Steering Committee will meet July 1st.
Campaign Coordinator Roles	<p>There are two wonderful additions to the committee:</p> <ul style="list-style-type: none"> ○ Carin Salonia- works at The Hartford and has fundraising experience ○ Elaine Wilson- Assoc. Dean at Central CT. strong writing and PR skills ○ Still seeking donor database manager requiring approximately 5 hours per week.
President's Report	
Mary Suter	
Library Campaign	<ul style="list-style-type: none"> ○ Reminded Board members to attend meetings of campaign committee. Tuesday, June 21st for large committee; July 1st for steering committee.
Miscellaneous, but no less important	<ul style="list-style-type: none"> ○ July regular meeting is suspended. ○ Jeff Ratner and Jeff Becker's last meeting. ○ Jeff Ratner completed two full terms (6 years) Jeff was thanked for his contribution as board treasurer for 6 years. ○ Additions to the Board include Thirza Hyatt and Holly Cohen- Welcome!
Calendar	<ul style="list-style-type: none"> ○ June 22, Avon Library Campaign Committee Meeting – 7:00 pm. AFPL ○ July 27, Avon Library Campaign Committee Meeting – 7:00 pm. AFPL ○ August 27, Avon Library Campaign Committee Meeting – 7:00 pm. AFPL ○ September 21, Regular Library Board Meeting
Next Board meeting: September 21 at 7:30 pm	