

Avon Public Library ANNUAL Meeting
BOD Room, Avon Public Library
Date: October 18, 2016

Item	Summary	Disposition																																																																						
Call to order	Meeting called to order by the President Carin Salonia at 6:30	Quorum = 6																																																																						
	<table border="1"> <thead> <tr> <th data-bbox="347 401 678 432">Attendee</th> <th data-bbox="678 401 992 432">Role</th> <th data-bbox="992 401 1118 432">Voting</th> <th data-bbox="1118 401 1245 432">Present</th> <th data-bbox="1245 401 1365 432">Absent</th> </tr> </thead> <tbody> <tr> <td>Carin Salonia</td> <td>BOD President</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Vince LoPresti</td> <td>CFO/Treasurer</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Betsy Bougere</td> <td>Secretary</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Glenn Grube</td> <td>Library Director</td> <td>N</td> <td>Y</td> <td></td> </tr> <tr> <td>Peter Anderson</td> <td>BOD Member</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Richard Bunnell</td> <td>BOD Member</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Anne Fitzgerald</td> <td>BOD Member</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Eric Gauvin</td> <td>BOD Member</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Amee Mody</td> <td>BOD Member</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Fred Lin</td> <td>BOD Member</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Jennifer Shufro</td> <td>BOD Member</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Paula Schwartz</td> <td>BOD Member</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Joan Riskin</td> <td>Friends of the Library</td> <td>Y</td> <td>Y</td> <td></td> </tr> </tbody> </table>	Attendee	Role	Voting	Present	Absent	Carin Salonia	BOD President	Y	Y		Vince LoPresti	CFO/Treasurer	Y	Y		Betsy Bougere	Secretary	Y	Y		Glenn Grube	Library Director	N	Y		Peter Anderson	BOD Member	Y	Y		Richard Bunnell	BOD Member	Y	Y		Anne Fitzgerald	BOD Member	Y	Y		Eric Gauvin	BOD Member	Y	Y		Amee Mody	BOD Member	Y	Y		Fred Lin	BOD Member	Y	Y		Jennifer Shufro	BOD Member	Y	Y		Paula Schwartz	BOD Member	Y	Y		Joan Riskin	Friends of the Library	Y	Y		12 voting present
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Adoption of Agenda	1. Carin Salonia opened a request for motion to adopt the Agenda for the meeting as distributed by Glenn Grube. Peter Anderson made motion to accept and 2 nd by Richard Bunnell. [Approved]	12 Yes																																																																						
Review and Approval of Treasurer's Reports	<p>Vince LoPresti presented the 990 Report by Carney, Roy and Gerrol, P.C. for the period 7/1/15 – 6/30/16</p> <p>Highlights include:</p> <ol style="list-style-type: none"> 1. Review of the statement of revenue, net assets, and expenses. Vince commented that there are no surprises. 2. Anne made a motion to approve the 990 compilation report by Carney, Roy and Gerrol, P.C. for Carin to sign tonight, 2nd by Eric. (Approved) 	12 Yes																																																																						
Review and Approval of the proposed 2015-16 Mitnick Budget	<p>Glen reviewed the Sept 2015 and YTD (Jul-Sept 2015) actual Mitnick expenses and 2016 proposed budget</p> <p>Highlights include:</p> <ol style="list-style-type: none"> 1. Going forward, on the income side, currently, the Library is receiving fewer grants and less state support but is adjusting programming accordingly. A loss of \$22,000 from Mitnick due to market performance was balanced by adding \$10,000 earned last year and increasing our estimates from gifting as they are trending high. These are estimates that will be adjusted with experience as the year progresses. 2. Expenses are managed carefully. One example is the ComicCon AvonCon Program to which we spent \$13,000 in the prior year but only \$1,200 this year by not hiring outside speakers and incurring travel expenses. Keeping a high level of awareness on expenses has allowed adjustments whenever feasible e.g. to publishing and printing, building maintenance, technology expenses, etc. It was noted that we did make a strategic investment in this report year in the White Room. 3. We had hoped last year to allocate more capital to the Technology Plan; however, revenue adjustments precluded this. The BOD discussed at next year end looking at earnings on the CDs and revenues from other sources to allocate some funding to the Technology Plan. 	12 Yes																																																																						

	Anne made a motion to accept the 2015-16 and proposed 2016-17 Mitnick budget; 2 nd by Joan. (Approved)	
	New Business	
Librarian's Annual Report	The BOD congratulated Glenn and his staff on a highly successful year! With improvements and creative innovations in programs, policies, the facility, outreach to the community and key partners, and fulfilling many the strategic plan goals with outcomes supported by statistics, it was a highly impactful year. These are summarized in the Annual Town Report.	12 Yes
Board Highlights 2015-16	<p>Carin submitted a comprehensive list of Board Highlights including</p> <ul style="list-style-type: none"> • Changes to Board Membership • BOD members taking on additional substantive roles in support of the Strategic and Technology Plans (e.g. Gallery development, Web site enhancement, volunteer outreach (home delivery) • Sundays at Three Music Programs • Support for innovative new programs (3D Printing, White Room Development, Avon Reads 2016, etc) • Guidance on the Mitnick Trust • BOD development through the ACLB's Annual Leadership Conference • Development and updating of policies (Internet, Privacy, Security Camera) • Capital plan to fund technology expenses account year over year • Support for and guidance on critical staffing issues, calendar and extended hours of operations <p>Jennifer so moved, 2nd by Fred. (Approved)</p>	
Adjournment	Motion to adjourn by Paula, 2 nd by Jennifer. Meeting adjourned at 7:15 pm per vote	12 yes

Respectfully submitted, Betsy Bougere, November 10, 2016