

	<p>Attorney. Further, the Board directed its Operations and Administration Sub-Committee to consider establishing a Programming Policy.</p> <ul style="list-style-type: none"> • Glenn and Jess attended the November 3 Town Council meeting to present the new library web site to members. • Kindergarten classes from Pine Grove and Roaring Brook schools visited the library for a tour and to get their first library cards. • The indoor Holiday Farmers’ market and Children and Teen Holiday Craft Fair were held on November 20. • Preparations are underway for the installation of the Amazing Castle, a traveling exhibit funded by the friends of the Avon Library and the Carmon Funeral Home, which will open in January. • The portable RFID scanner is being repaired under warranty and should be ready when the library creates a “collection” of castle materials related to the Amazing castle exhibit • The town of Avon’s new phone system was installed November 28, covering the Town Hall, Police Department and Public Works. • Two geothermal wells are leaking affecting two heat pumps. Public works is concerned especially considering impending very cold temperatures and involved in resolution • Glenn met with staff to review scheduling; several have requested changes in their regular schedule and all seem to understand the policy. • Glenn and Vince met with Town Manager Brandon Robertson on the proposed budget and emphasized the Library’s request for open hours on Wednesday evenings. • The library will not provide tax assistance on site this year; rather the service will be provided by the Senior Center through AARP. 	
Friends of the Library Report	<ul style="list-style-type: none"> • Membership drive has brought in 450 members to date • The Holiday Magic Show had 100 attendees • The Amazing Castle installation will arrive 1/22 and programming will run through May, taking over ½ the space in the Children’s room. Fred asked whether there was a hold harmless agreement, and Glenn replied that the contract had a hold harmless clause. Jennifer will review. 	No vote
Adopt a Library Program	The ALA is encouraging Libraries to adopt a library in hurricane damaged locales in the Caribbean to offer IT support, funding and books/media. The Board authorized Glenn to check in with our school libraries for participation, and with the Friends to help with books we have. The Marketing, Communications and PR sub-committee was asked to support the effort and report back at the January meeting.	No Vote
Alcohol waiver for the AVFD Event	The Avon Volunteer Fire Department requested a waiver of the no-alcohol policy for their 75 th Anniversary, 5:00-7:00, Saturday, January 13, snow date Jan 20. Betsy made a motion to approve and 2 nd by Ameer. (Approved)	10 Yes
Old Business		
ACLB 2017 Trustee Leadership Conference Nov 3	Glenn and other attendees briefed the Board on highlights of the session. All are encouraged to attend as schedules permit next year.	
Strategic Planning Update	Betsy, Glenn and Peter briefed the Board on the changes to the latest draft (12/15) of the Strategic Plan which included Board input in 1x1 discussions prior to the meeting. Additional changes were discussed and agreed to. A revised version will be distributed as soon as possible with a call for final comments by January 12.	
Meeting Schedule	Vince suggested that in the future December meetings be moved up one week, to avoid being scheduled so close to the Christmas holiday. The Board voted to amend the 2018 meeting schedule to hold the December meeting on Tuesday 12/11/18. Vince made a motion, 2 nd by Peter. (Approved)	10 Yes
Adjournment	Betsy made the motion to adjourn the meeting and 2 nd by Fred. (Approved) Meeting adjourned at 9:00 pm per vote.	10 Yes