

**Avon Public Library BOD Meeting**  
**BOD Room, Avon Public Library**  
**Date: March 20, 2018**

Item	Summary	Disposition																																																																											
Call to order	Meeting called to order by Carin Salonia at 7:04 pm	Quorum = 7																																																																											
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Attendee</th> <th style="text-align: left;">Role</th> <th style="text-align: center;">Voting</th> <th style="text-align: center;">Present</th> <th style="text-align: center;">Absent</th> </tr> </thead> <tbody> <tr> <td>Carin Salonia</td> <td>BOD President</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Fred Lin</td> <td>Vice President</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Vince LoPresti</td> <td>CFO/Treasurer</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Betsy Bougere</td> <td>Secretary</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">N</td> <td style="text-align: center;">Y</td> </tr> <tr> <td>Glenn Grube</td> <td>Library Director</td> <td style="text-align: center;">N</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Peter Anderson</td> <td>BOD Member</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Anne Fitzgerald</td> <td>BOD Member</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Eric Gauvin</td> <td>BOD Member</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Dave Howe</td> <td>BOD Member</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Amee Mody</td> <td>BOD Member</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Jennifer Shufro</td> <td>BOD Member</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">N</td> <td style="text-align: center;">Y</td> </tr> <tr> <td>Margaret Tilney</td> <td>BOD Member</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">N</td> <td style="text-align: center;">Y</td> </tr> <tr> <td>Joan Reiskin</td> <td>Friends of the Library Rep</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Lynn Katz</td> <td>Friends of the Library</td> <td style="text-align: center;">N</td> <td style="text-align: center;">Y</td> <td></td> </tr> </tbody> </table>	Attendee	Role	Voting	Present	Absent	Carin Salonia	BOD President	Y	Y		Fred Lin	Vice President	Y	Y		Vince LoPresti	CFO/Treasurer	Y	Y		Betsy Bougere	Secretary	Y	N	Y	Glenn Grube	Library Director	N	Y		Peter Anderson	BOD Member	Y	Y		Anne Fitzgerald	BOD Member	Y	Y		Eric Gauvin	BOD Member	Y	Y		Dave Howe	BOD Member	Y	Y		Amee Mody	BOD Member	Y	Y		Jennifer Shufro	BOD Member	Y	N	Y	Margaret Tilney	BOD Member	Y	N	Y	Joan Reiskin	Friends of the Library Rep	Y	Y		Lynn Katz	Friends of the Library	N	Y		9 voting present 3 Absent
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Review and Adoption of Agenda	Carin Salonia opened with a request for motion to adopt the Agenda for the meeting as distributed. Peter made motion to accept and 2 <sup>nd</sup> by Fred. [Approved]	9 Yes 0 Abstain																																																																											
Review and Approval of February Meeting Minutes	Carin Salonia opened with a request for motion to adopt the February Meeting Minutes for the meeting as distributed. Several edits were recommended.  Peter made motion to accept and 2 <sup>nd</sup> by Fred. [Approved] Joan abstained.	8 Yes 1 Abstain																																																																											
Review and Approval of Treasurers Reports	The reports reflects 8 months of results; the fiscal year ended June 30, the 2017-2018 fiscal year began July 1.  Income highlights: Mitnick income of 14,488. Favorable total income 6,298 (budget of 70,749).  Expense highlights: Programming expenses came to 1,274. Gift expense 4,113 (large portion for the Castle, much of which is covered by the Friends and Carmon Funeral Home) Favorable total expenses of (7,019) (budget of 42,766).  Favorable net income of over 11,000 (budget of 2,283).  Anne moved to accept the Treasurers report and 2 <sup>nd</sup> by Dave (Approved)	9 Yes 0 Abstain																																																																											
<b>New Business</b>																																																																													
Librarian's Report	Highlights: <ol style="list-style-type: none"> <li>1. Glenn made a presentation to the town about the budget.</li> <li>2. Glenn gave an update about the Amazing Castle, a very busy day with presentations and demonstrations. It was very successful and well attended and received.</li> <li>3. Glenn updated about upcoming events and programs for adults during National Library Week.</li> <li>4. Chinese New Year was a great success with 175 in attendance.</li> </ol>	No vote																																																																											

	<p>5. Received a new Grant for 1,000 for programming about the founding era of the US. The grant is from Revisiting the Founding Era, from The Gilder Lehrman Institute of American History.</p> <p>6. Glenn noted the success of the most recent Sundays at Three music programs, those of violinist Sirena Huang and pianists Luiz and Bridget de Moura Castro. Both drew capacity audiences. He mentioned that there were some seating issues at Ms. Huang's program. Peter further described what happened and reported that as a consequence new procedures were put in place. All has gone well since.</p>	
Friends of the Library Report	Lynn reported it has been a quiet month, there was no meeting this month. Glenn thanked the Friends for the Staff Luncheon and the magic show. Board members in attendance recognized the quality of the program and the overall enjoyment of the patrons. Everyone welcomed Joan back from her absence.	No vote
ACLB Board Basics Training	Dave will attend the upcoming ACLB conference in Waterbury and report back his learnings from the "Board Basics".	No vote
Budget Update	Glenn reported that the governor's proposed budget would negatively affect library funding. Federal funds, tied to state funding, would also be impacted. Glenn testified before the state appropriations committee and said he was "cautiously optimistic" that they will restore some of the governor's proposed cuts. He also presented the library's annual budget request to the town council whose members expressed their personal support of the library and seemed favorably disposed to the request for funds to extend Wednesday hours of operation. Given the current fiscal climate "cautious optimism" might also describe the prospects for a favorable outcome.	No vote
Chamber of Commerce	There has been a request to work more closely with the Chamber of Commerce and share ideas about how to benefit each other. Glenn explained about a concept for a Chamber branded brochure rack that would be displayed at the library. There is no space in the foyer for such a rack and is against our posting policy for displays and handouts. If accepted, it may be placed in the reference area. There was some discussion about the purpose of the rack and how commercially-oriented it could be. It was discussed that it may be suitable as a local directory. There may be a conflict with other library policies because it is limited to Chamber of Commerce members who have paid a membership. Fred mentioned that a brochure rack in the library should be as reference material or announcement. Vince discussed that the library should not appear to be endorsing the members. We discussed that it is not clear how it benefits the patrons. We discussed how we could make it more of a public resource center that provides information about the Chamber of Commerce and how it benefits the community. Glenn will follow up with several questions on the intent, content and engagement w/ the Chamber.	No vote
<b>Old Business</b>		
Programming Policy Update	The programming policy is not yet complete. The meeting room policy has a few changes including that the room use can be denied. Peter made a movement to approve Meeting Room policy revisions. Seconded by Amee. (Approved)	9 Yes 0 Abstain
Strategic Planning Update	The board has received a copy of the strategic planning document via email and hard copy at the meeting. Peter explained that all the requested feedback has been incorporated and all edits have been made. Glenn explained that a volunteer visual recorder (Kim Dornisch) has drafted a visual presentation about the strategy plan. It will include a large wall poster that can be reused. Anne asked some questions about pages 2, 3, 7. There was much discussion about the use of the word "safe" as a focus. Small edits were discussed and agreed upon. Carin recorded the edits on a hard copy of the document. Dave made a motion to approve the Strategic Plan, second by Anne (Approved)	9 Yes 0 Abstain
Adjournment	Dave moved to accept the motion to adjourn the meeting and 2 <sup>nd</sup> by Fred. (Approved) Meeting adjourned at 8:37 pm per vote. (Approved)	9 Yes 0 Abstain

Respectfully submitted, Eric Gauvin, March 21, 2018