

**Avon Public Library BOD Meeting**  
**BOD Room, Avon Public Library**  
**Date: March 20, 2018**

Item	Summary					Disposition																																																																											
Call to order	Meeting called to order by Carin Salonia at 7:04 pm					Quorum = 7																																																																											
	<table border="1"> <thead> <tr> <th data-bbox="342 352 669 382">Attendee</th> <th data-bbox="669 352 992 382">Role</th> <th data-bbox="992 352 1117 382">Voting</th> <th data-bbox="1117 352 1242 382">Present</th> <th data-bbox="1242 352 1367 382">Absent</th> </tr> </thead> <tbody> <tr> <td data-bbox="342 382 669 415">Carin Salonia</td> <td data-bbox="669 382 992 415">BOD President</td> <td data-bbox="992 382 1117 415">Y</td> <td data-bbox="1117 382 1242 415">Y</td> <td data-bbox="1242 382 1367 415"></td> </tr> <tr> <td data-bbox="342 415 669 449">Fred Lin</td> <td data-bbox="669 415 992 449">Vice President</td> <td data-bbox="992 415 1117 449">Y</td> <td data-bbox="1117 415 1242 449">Y</td> <td data-bbox="1242 415 1367 449"></td> </tr> <tr> <td data-bbox="342 449 669 483">Vince LoPresti</td> <td data-bbox="669 449 992 483">CFO/Treasurer</td> <td data-bbox="992 449 1117 483">Y</td> <td data-bbox="1117 449 1242 483">Y</td> <td data-bbox="1242 449 1367 483"></td> </tr> <tr> <td data-bbox="342 483 669 516">Betsy Bougere</td> <td data-bbox="669 483 992 516">Secretary</td> <td data-bbox="992 483 1117 516">Y</td> <td data-bbox="1117 483 1242 516">N</td> <td data-bbox="1242 483 1367 516">Y</td> </tr> <tr> <td data-bbox="342 516 669 550">Glenn Grube</td> <td data-bbox="669 516 992 550">Library Director</td> <td data-bbox="992 516 1117 550">N</td> <td data-bbox="1117 516 1242 550">Y</td> <td data-bbox="1242 516 1367 550"></td> </tr> <tr> <td data-bbox="342 550 669 583">Peter Anderson</td> <td data-bbox="669 550 992 583">BOD Member</td> <td data-bbox="992 550 1117 583">Y</td> <td data-bbox="1117 550 1242 583">Y</td> <td data-bbox="1242 550 1367 583"></td> </tr> <tr> <td data-bbox="342 583 669 617">Anne Fitzgerald</td> <td data-bbox="669 583 992 617">BOD Member</td> <td data-bbox="992 583 1117 617">Y</td> <td data-bbox="1117 583 1242 617">Y</td> <td data-bbox="1242 583 1367 617"></td> </tr> <tr> <td data-bbox="342 617 669 651">Eric Gauvin</td> <td data-bbox="669 617 992 651">BOD Member</td> <td data-bbox="992 617 1117 651">Y</td> <td data-bbox="1117 617 1242 651">Y</td> <td data-bbox="1242 617 1367 651"></td> </tr> <tr> <td data-bbox="342 651 669 684">Dave Howe</td> <td data-bbox="669 651 992 684">BOD Member</td> <td data-bbox="992 651 1117 684">Y</td> <td data-bbox="1117 651 1242 684">Y</td> <td data-bbox="1242 651 1367 684"></td> </tr> <tr> <td data-bbox="342 684 669 718">Amea Mody</td> <td data-bbox="669 684 992 718">BOD Member</td> <td data-bbox="992 684 1117 718">Y</td> <td data-bbox="1117 684 1242 718">Y</td> <td data-bbox="1242 684 1367 718"></td> </tr> <tr> <td data-bbox="342 718 669 751">Jennifer Shufro</td> <td data-bbox="669 718 992 751">BOD Member</td> <td data-bbox="992 718 1117 751">Y</td> <td data-bbox="1117 718 1242 751">N</td> <td data-bbox="1242 718 1367 751">Y</td> </tr> <tr> <td data-bbox="342 751 669 785">Margaret Tilney</td> <td data-bbox="669 751 992 785">BOD Member</td> <td data-bbox="992 751 1117 785">Y</td> <td data-bbox="1117 751 1242 785">N</td> <td data-bbox="1242 751 1367 785">Y</td> </tr> <tr> <td data-bbox="342 785 669 819">Joan Reiskin</td> <td data-bbox="669 785 992 819">Friends of the Library Rep</td> <td data-bbox="992 785 1117 819">Y</td> <td data-bbox="1117 785 1242 819">Y</td> <td data-bbox="1242 785 1367 819"></td> </tr> <tr> <td data-bbox="342 819 669 873">Lynn Katz</td> <td data-bbox="669 819 992 873">Friends of the Library</td> <td data-bbox="992 819 1117 873">N</td> <td data-bbox="1117 819 1242 873">Y</td> <td data-bbox="1242 819 1367 873"></td> </tr> </tbody> </table>	Attendee	Role	Voting	Present	Absent	Carin Salonia	BOD President	Y	Y		Fred Lin	Vice President	Y	Y		Vince LoPresti	CFO/Treasurer	Y	Y		Betsy Bougere	Secretary	Y	N	Y	Glenn Grube	Library Director	N	Y		Peter Anderson	BOD Member	Y	Y		Anne Fitzgerald	BOD Member	Y	Y		Eric Gauvin	BOD Member	Y	Y		Dave Howe	BOD Member	Y	Y		Amea Mody	BOD Member	Y	Y		Jennifer Shufro	BOD Member	Y	N	Y	Margaret Tilney	BOD Member	Y	N	Y	Joan Reiskin	Friends of the Library Rep	Y	Y		Lynn Katz	Friends of the Library	N	Y						9 voting present 3 Absent
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Review and Adoption of Agenda	Carin Salonia opened with a request for motion to adopt the Agenda for the meeting as distributed. Peter made motion to accept and 2 <sup>nd</sup> by Fred. [Approved]					9 Yes 0 Abstain																																																																											
Review and Approval of February Meeting Minutes	Carin Salonia opened with a request for motion to adopt the February Meeting Minutes for the meeting as distributed. Several edits were recommended.  Peter made motion to accept and 2 <sup>nd</sup> by Fred. [Approved] Joan abstained.					8 Yes 1 Abstain																																																																											
Review and Approval of Treasurers Reports	The reports reflects 8 months of results; the fiscal year ended June 30, the 2017-2018 fiscal year began July 1.  Income highlights: Mitnick income of 14,488. Favorable total income 6,298 (budget of 70,749).  Expense highlights: Programming expenses came to 1,274. Gift expense 4,113 (large portion for the Castle, much of which is covered by the Friends and Carmon Funeral Home) Favorable total expenses of (7,019) (budget of 42,766).  Favorable net income of over 11,000 (budget of 2,283).  Anne moved to accept the Treasurers report and 2 <sup>nd</sup> by Dave (Approved)					9 Yes 0 Abstain																																																																											
<b>New Business</b>																																																																																	
Librarian's Report	Highlights:  1. Glenn made a presentation to the town about the budget. 2. Glenn gave an update about the Amazing Castle, a very busy day with presentations and demonstrations. It was very successful and well attended and received. 3. Glenn updated about upcoming events and programs for adults during National Library Week. 4. Chinese New Year was a great success with 175 in attendance.					No vote																																																																											

	<p>5. Received a new Grant for 1,000 for programming about the founding era of the US. The grant is from Revisiting the Founding Era, from The Gilder Lehrman Institute of American History.</p> <p>6. Glenn noted the success of the most recent Sundays at Three music programs, those of violinist Sirena Huang and pianists Luiz and Bridget de Moura Castro. Both drew capacity audiences. He mentioned that there were some seating issues at Ms. Huang's program. Peter further described what happened and reported that as a consequence new procedures were put in place. All has gone well since.</p>	
Friends of the Library Report	Lynn reported it has been a quiet month, there was no meeting this month. Glenn thanked the Friends for the Staff Luncheon and the magic show. Board members in attendance recognized the quality of the program and the overall enjoyment of the patrons. Everyone welcomed Joan back from her absence.	No vote
ACLB Board Basics Training	Dave will attend the upcoming ACLB conference in Waterbury and report back his learnings from the "Board Basics".	No vote
Budget Update	Glenn reported that the governor's proposed budget would negatively affect library funding. Federal funds, tied to state funding, would also be impacted. Glenn testified before the state appropriations committee and said he was "cautiously optimistic" that they will restore some of the governor's proposed cuts. He also presented the library's annual budget request to the town council whose members expressed their personal support of the library and seemed favorably disposed to the request for funds to extend Wednesday hours of operation. Given the current fiscal climate "cautious optimism" might also describe the prospects for a favorable outcome.	No vote
Chamber of Commerce	There has been a request to work more closely with the Chamber of Commerce and share ideas about how to benefit each other. Glenn explained about a concept for a Chamber branded brochure rack that would be displayed at the library. There is no space in the foyer for such a rack and is against our posting policy for displays and handouts. If accepted, it may be placed in the reference area. There was some discussion about the purpose of the rack and how commercially-oriented it could be. It was discussed that it may be suitable as a local directory. There may be a conflict with other library policies because it is limited to Chamber of Commerce members who have paid a membership. Fred mentioned that a brochure rack in the library should be as reference material or announcement. Vince discussed that the library should not appear to be endorsing the members. We discussed that it is not clear how it benefits the patrons. We discussed how we could make it more of a public resource center that provides information about the Chamber of Commerce and how it benefits the community. Glenn will follow up with several questions on the intent, content and engagement w/ the Chamber.	No vote
	<b>Old Business</b>	
Programming Policy Update	The programming policy is not yet complete. The meeting room policy has a few changes including that the room use can be denied. Peter made a movement to approve Meeting Room policy revisions. Seconded by Amee. (Approved)	9 Yes 0 Abstain
Strategic Planning Update	The board has received a copy of the strategic planning document via email and hard copy at the meeting. Peter explained that all the requested feedback has been incorporated and all edits have been made. Glenn explained that a volunteer visual recorder (Kim Dornisch) has drafted a visual presentation about the strategy plan. It will include a large wall poster that can be reused. Anne asked some questions about pages 2, 3, 7. There was much discussion about the use of the word "safe" as a focus. Small edits were discussed and agreed upon. Carin recorded the edits on a hard copy of the document. Dave made a motion to approve the Strategic Plan, second by Anne (Approved)	9 Yes 0 Abstain
Adjournment	Dave moved to accept the motion to adjourn the meeting and 2 <sup>nd</sup> by Fred. (Approved) Meeting adjourned at 8:37 pm per vote. (Approved)	9 Yes 0 Abstain

Respectfully submitted, Eric Gauvin, March 21, 2018