

Avon Public Library BOD Meeting
BOD Room, Avon Public Library
Date: May 15, 2018

Item	Summary	Disposition																																																												
Call to order	Meeting called to order by Fred at 7:04	Quorum = 7																																																												
	<table border="0"> <thead> <tr> <th data-bbox="334 411 613 443">Attendee</th> <th data-bbox="613 411 867 443">Role</th> <th data-bbox="867 411 1065 443">Voting</th> <th data-bbox="1065 411 1325 443">Present</th> </tr> </thead> <tbody> <tr><td>Carin Salonia</td><td>BOD President</td><td>N</td><td>N</td></tr> <tr><td>Fred Lin</td><td>Vice President</td><td>Y</td><td>Y</td></tr> <tr><td>Vince LoPresti</td><td>CFO/Treasurer</td><td>Y</td><td>Y</td></tr> <tr><td>Eric Gauvin</td><td>Secretary</td><td>Y</td><td>Y</td></tr> <tr><td>Glenn Grube</td><td>Library Director</td><td>N</td><td>Y</td></tr> <tr><td>Peter Anderson</td><td>BOD Member</td><td>Y</td><td>Y</td></tr> <tr><td>Betsy Bougere</td><td>BOD Member</td><td>Y</td><td>Y</td></tr> <tr><td>Anne Fitzgerald</td><td>BOD Member</td><td>Y</td><td>Y</td></tr> <tr><td>Dave Howe</td><td>BOD Member</td><td>Y</td><td>Y</td></tr> <tr><td>Amee Mody</td><td>BOD Member</td><td>Y</td><td>Y</td></tr> <tr><td>Jennifer Shufro</td><td>BOD Member</td><td>Y</td><td>Y</td></tr> <tr><td>Margaret Tilney</td><td>BOD Member</td><td>N</td><td>N</td></tr> <tr><td>Lynn Katz</td><td>Friends of the Library</td><td>Y</td><td>N</td></tr> <tr><td>Joan Reiskin</td><td>Friends of the Library</td><td>Y</td><td>Y</td></tr> </tbody> </table>	Attendee	Role	Voting	Present	Carin Salonia	BOD President	N	N	Fred Lin	Vice President	Y	Y	Vince LoPresti	CFO/Treasurer	Y	Y	Eric Gauvin	Secretary	Y	Y	Glenn Grube	Library Director	N	Y	Peter Anderson	BOD Member	Y	Y	Betsy Bougere	BOD Member	Y	Y	Anne Fitzgerald	BOD Member	Y	Y	Dave Howe	BOD Member	Y	Y	Amee Mody	BOD Member	Y	Y	Jennifer Shufro	BOD Member	Y	Y	Margaret Tilney	BOD Member	N	N	Lynn Katz	Friends of the Library	Y	N	Joan Reiskin	Friends of the Library	Y	Y	# voting present
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	Review and Approvals																																																													
Review and Adoption of Agenda	Fred opened with a request for motion to adopt the Agenda for the meeting as distributed. Peter made motion to accept and 2 nd by Dave.	Approved																																																												
Review and Approval of April Meeting Minutes	Review and Approval of April Minutes	Approved Anne abstained																																																												
Review and Approval of Treasurers Reports	Vince arrived late. Glenn gave a brief summary that the finances are doing well on the bottom line. We received Connecticut card that can be budgeted into next year. There will be some upcoming expected expenses for traffic police for the Farmer's Market. Betsy asked if there is a one-book planned for this year. Glenn said the library will use a grant to do programming about the founding era instead (freedom of the press). It will also include a film series. It will begin in June and end in the fall.	No Vote																																																												
	New Business																																																													

<p>Librarian's Report</p>	<p>Highlights:</p> <ol style="list-style-type: none"> 1. AvonCon went very well with a lot of press and exposure in social media 2. Passport to Connecticut libraries month was a success, patrons get passports stamped to receive a prize. The library gave out 39 passports and 140 stamps. The Amazing Castle seemed to be an extra draw for this program. 3. The Connecticut Library Association annual conference was held April 23-24. 4. Glenn went to National Library Legislation Days in Washington DC. Glenn met with congresspeople, senators and aides. Glenn remarked that Connecticut is supportive of libraries. Glenn and the board discussed the pros and cons of serving only one year as president of the Connecticut Library Association. 5. The Sunday hours ended on April 29th. The Sunday patronage and programming continue to be high and well-attended. 6. The IGNITE club for teenage girls has started and is being funded by Margaret Tilney, who is absent, and will be thanked at the next meeting. 7. The leaders and members are teen girls, but anyone can join and participate in programs. 8. The 3-D printed clock is completed. There were 5 volunteers who were very helpful in seeing this project through. It is on display in the computer lab. 9. Last month was volunteer appreciation week. Volunteers were given gift baskets put together by Patricia. 10. The Amazing Castle is almost concluded and will be sent away on June 1st. 11. The Friends will fund an update of the computer lab for a budget of \$17,500. Jessica Palmer was very instrumental in helping plan the upgrade. The board passed around a printout that shows the upgrades. 	<p>No Vote</p>
<p>Friends of the Library Report</p>	<p>Joan explained about our good relationship with the schools. Joan explained about Peggy's term which will be ending soon and discussed some ways to recognize her service. Joan also told about the upcoming ice cream social.</p> <p>Current Friends of the Library membership is high: 581.</p> <p>The board continued to thank Joan and the Friends for the generous contribution to the computer lab. Anne told about her experiences using virtual reality at the Farmington Library and what an intense experience it is. The virtual reality system will likely be an exciting new addition to the computer lab.</p>	<p>No Vote</p>
<p>Old Business</p>		
<p>Budget updates</p>	<p>May 16, 2018 is the referendum at the senior center. Our budget is intact and hopefully it will pass. The state general assembly passed the budget and the Governor signed it May 14, 2018. The state put \$703,638 back into the Connecticut budget, which equates to about \$8,000 for AFPL. This fund is an incentive for libraries to share books within the Connecticut system. There is also about \$248,000 for book transportation. This year's budget is better than last year's. Libraries are asking for continued funding for IMLS and LSTA.</p>	<p>No Vote</p>
<p>Programming policy update</p>	<p>The programming policy was reviewed by the board prior to the meeting. Glenn incorporated all edits into the final draft being discussed at the meeting. A complaint form has been created. David suggested that it could also be a mechanism to submit positive feedback. It was discussed that it could be more of a general feedback form. If someone submits the form, the process is for the director (Glenn) to respond to that person as soon as possible.</p> <p>Moved to accept by Jennifer and 2nd by Joan</p>	<p>Approved</p>

Strategic planning update	<p>Betsy gave an update on the Strategic Plan. Betsy shared what Glenn learned at the New Library Directors Roundtable on Strategic Planning meeting and emphasized the importance of participation by board members in the strategic planning process. The next step is to operationalize the plan and build out the goals, and prioritize the goals over the short-term, mid-term and long term across the next 5 years. We also need to discuss how best to review of the plan by the board. Betsy described an idea to put the goals into a matrix that can be sorted and marked with statuses such as “yellow”, “green”, etc. to monitor and track progress.</p> <p>Betsy noted the date, Thursday July, 26th, when Glenn will try to get on the agenda for the town council meeting in order to present the strategic plan. Glenn mentioned that he is also working on building a dashboard view.</p>	No Vote
Adjournment	Betsy moved to accept the motion to adjourn the meeting and 2 nd by Jennifer. Meeting adjourned at 8:22 pm.	Approved

Respectfully submitted, by Eric Gauvin, Secretary.