

**Avon Public Library BOD Meeting**  
**Board Room, Avon Public Library**  
**Date: November 20, 2018**

Item	Summary	Disposition																																																																											
Call to order	Meeting called to order by Carin Salonia at 7 pm.	Quorum = 7																																																																											
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Attendee</th> <th style="text-align: left;">Role</th> <th style="text-align: center;">Voting</th> <th style="text-align: center;">Present</th> <th style="text-align: center;">Absent</th> </tr> </thead> <tbody> <tr> <td>Carin Salonia</td> <td>BOD President</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Fred Lin</td> <td>Vice President</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Vince LoPresti</td> <td>CFO/Treasurer</td> <td style="text-align: center;">Y</td> <td></td> <td style="text-align: center;">Y</td> </tr> <tr> <td>Betsy Bougere</td> <td>BOD Member</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Glenn Grube</td> <td>Library Director</td> <td style="text-align: center;">N</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Peter Anderson</td> <td>BOD Member</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Anne Fitzgerald</td> <td>BOD Member</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Eric Gauvin</td> <td>BOD Member</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Dave Howe</td> <td>BOD Member</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Amea Mody</td> <td>BOD Member</td> <td style="text-align: center;">Y</td> <td></td> <td style="text-align: center;">Y</td> </tr> <tr> <td>Jennifer Shufro</td> <td>BOD Member</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Margaret Tilney</td> <td>BOD Member</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>Joan Reiskin</td> <td>Friends of the Library</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td></td> </tr> <tr> <td>LeonaMae Page</td> <td>Secretary</td> <td style="text-align: center;">N</td> <td style="text-align: center;">Y</td> <td></td> </tr> </tbody> </table>	Attendee	Role	Voting	Present	Absent	Carin Salonia	BOD President	Y	Y		Fred Lin	Vice President	Y	Y		Vince LoPresti	CFO/Treasurer	Y		Y	Betsy Bougere	BOD Member	Y	Y		Glenn Grube	Library Director	N	Y		Peter Anderson	BOD Member	Y	Y		Anne Fitzgerald	BOD Member	Y	Y		Eric Gauvin	BOD Member	Y	Y		Dave Howe	BOD Member	Y	Y		Amea Mody	BOD Member	Y		Y	Jennifer Shufro	BOD Member	Y	Y		Margaret Tilney	BOD Member	Y	Y		Joan Reiskin	Friends of the Library	Y	Y		LeonaMae Page	Secretary	N	Y		10 voting present
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<b>Review and Approvals</b>																																																																													
Review and Adoption of Agenda	Carin Salonia opened with a request for motion to adopt the Agenda for the meeting as distributed. Anne Fitzgerald made motion to accept and 2 <sup>nd</sup> by Jennifer Shufro. [Approved]	10 Yes																																																																											
Review and Approval of Annual Meeting Minutes	Review and Approval of Annual Meeting Minutes. One amendment: Joan Reiskin was recorded as absent but was actually present. Betsy Bougere moved to accept as amended and 2 <sup>nd</sup> by Margaret Tilney. [Approved]	9 Yes 1 Abstain																																																																											
Review and Approval of October Meeting Minutes	Review and Approval of October Minutes One amendment: Joan Reiskin was recorded as absent but was actually present. Eric Gauvin moved to accept as amended and 2 <sup>nd</sup> by Anne Fitzgerald. [Approved]	9 Yes 1 Abstain																																																																											
Review and Approval of October Treasurers Reports	Income highlights: <ul style="list-style-type: none"> <li>• Total Income \$9,578</li> <li>• Total Expenses \$9,595</li> <li>• Net income -\$17</li> <li>• \$5,218.53 was paid from the Technology Capital account to Omni Data for security cameras.</li> </ul> Peter Anderson moved to accept the Treasurer’s report and 2 <sup>nd</sup> by Fred Lin. (Approved)	10 Yes																																																																											
Review and Approval of Annual Budget	Review of Annual Budget. One amendment: \$40,000.00 from the Mitnick True Up line was moved to seed the Board Innovation Grants line. Discussion included the general idea behind the Board Innovation Grants: The Board’s Capital Campaign Committee would invite staff to submit proposals for ideas that support the strategic plan but do not meet the criteria of current revenue streams available from the Town of Avon and the Mitnick trust.  Eric Gauvin moved to accept the Annual Budget as amended and 2 <sup>nd</sup> by Joan Reiskin. (Approved)	10 Yes																																																																											

<b>New Business</b>		
Librarian's Report	<p>Highlights:</p> <ol style="list-style-type: none"> <li>1. Additional cameras and a new network-attached storage device for archiving footage were added to our security camera network this month</li> <li>2. Using crowd-sourced intelligence from the Avon community, reference identified a number of photographs from our local history collection by emailing them out, one a day for several weeks in October.</li> <li>3. The children's department's Pumpkin Parade was featured in the Courant Community section of the newspaper.</li> </ol>	No Vote Required
Friends of the Library Report	The book sale was a great success raising \$11,700.00. The Author Luncheon was held at the more spacious Farmington Club and enjoyed by 187 attendees including many younger folks. Francine Hunter is preparing for her first year as coordinator for the ever-popular "Sundays at Three" concert series.	No Vote Required
Alcohol Waiver for December 8 reception	Avon Arts Association requested an alcohol waiver so that they may serve wine at their reception scheduled for Saturday December 8 from 2 to 4 pm. Dave Howe moved for approval and 2 <sup>nd</sup> by Eric Gauvin.	10 Yes
Municipal Budget Request	2019-2020 Municipal Budget Request was discussed briefly.	No Vote Required
<b>Old Business</b>		
Bylaws reviewed & approved	Proposed bylaw revisions were discussed. One amendment: Section 6 on page 2 was stricken to be more FOI compliant. Anne Fitzgerald moved to accept as amended and 2nd by Betsy Bougere. (Approved)	10 Yes
ACLB 2018 Conference	ACLB 2018 Trustee Leadership Conference took place on November 2, 2018, and was enjoyed by Dave Howe, Anne Fitzgerald, Margaret Tilney and Glenn Grube. Dave Howe will type up his notes on the Search for Directors session to share with the Board. Glenn Grube enjoyed the Strategic Planning session.	No Vote Required
New Ideas	Betsy Bougere expressed her enthusiasm in exploring "Legacy Giving" – naming the AFPL in your will. The Fundraising committee chaired by Margaret Tilney will seek a HFPG grant to hire a marketing/fundraising consultant. Carin Salonia reminded all of the need for a Marketing Committee chair.	No Vote Required
Next Meeting	December 11, 2018	No Vote Required
Adjournment	Margaret Tilney moved to accept the motion to adjourn the meeting and 2 <sup>nd</sup> by Eric Gauvin. (Approved) Meeting adjourned at 8:33 pm per vote	10 Yes

Respectfully submitted, Eric Gauvin