

**Avon Public Library BOD Meeting**  
**BOD Room, Avon Public Library**  
**Date: January 15, 2019**

Item	Summary	Disposition																																																																						
Call to order	Meeting called to order by Carin Salonia at 7:03 pm.	Quorum = 6																																																																						
	<table border="1"> <thead> <tr> <th data-bbox="337 352 594 384">Attendee</th> <th data-bbox="594 352 1000 384">Role</th> <th data-bbox="1000 352 1105 384">Voting</th> <th data-bbox="1105 352 1235 384">Present</th> <th data-bbox="1235 352 1354 384">Absent</th> </tr> </thead> <tbody> <tr> <td>Carin Salonia</td> <td>BOD President &amp; Acting Treasurer</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Fred Lin</td> <td>Vice President</td> <td>Y</td> <td></td> <td>Y</td> </tr> <tr> <td>Eric Gauvin</td> <td>Secretary</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Glenn Grube</td> <td>Library Director</td> <td>N</td> <td>Y</td> <td></td> </tr> <tr> <td>Peter Anderson</td> <td>BOD Member</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Anne Fitzgerald</td> <td>BOD Member</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Betsy Bougere</td> <td>BOD Member</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Dave Howe</td> <td>BOD Member</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Amee Mody</td> <td>BOD Member</td> <td>Y</td> <td></td> <td>Y</td> </tr> <tr> <td>Jennifer Shufro</td> <td>BOD Member</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Margaret Tilney</td> <td>BOD Member</td> <td>Y</td> <td></td> <td>Y</td> </tr> <tr> <td>Joan Reiskin</td> <td>Friends of the Library</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>LeonaMae Page</td> <td>Clerk</td> <td>N</td> <td>Y</td> <td></td> </tr> </tbody> </table>	Attendee	Role	Voting	Present	Absent	Carin Salonia	BOD President & Acting Treasurer	Y	Y		Fred Lin	Vice President	Y		Y	Eric Gauvin	Secretary	Y	Y		Glenn Grube	Library Director	N	Y		Peter Anderson	BOD Member	Y	Y		Anne Fitzgerald	BOD Member	Y	Y		Betsy Bougere	BOD Member	Y	Y		Dave Howe	BOD Member	Y	Y		Amee Mody	BOD Member	Y		Y	Jennifer Shufro	BOD Member	Y	Y		Margaret Tilney	BOD Member	Y		Y	Joan Reiskin	Friends of the Library	Y	Y		LeonaMae Page	Clerk	N	Y		# 7 voting present
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<b>Review and Approvals</b>																																																																								
Review and Adoption of Agenda	Carin Salonia opened with a request to amend the agenda to table the Interlibrary Loan Policy discussion until the February meeting and to add sub-committee updates to the agenda. She requested a motion to adopt the agenda for the meeting as amended. Anne Fitzgerald made motion to accept and 2 <sup>nd</sup> by Dave Howe. [Approved]	# 7 Yes																																																																						
Review and Approval of December Meeting Minutes	Review and Approval of December Minutes. Peter Anderson moved to accept and 2 <sup>nd</sup> by Betsy Bougere as amended. [Approved]	# 7 Yes																																																																						
Review and Approval of the November Treasurers Report	<p>November Highlights</p> <p>Income</p> <ul style="list-style-type: none"> <li>• A gift in the amount of \$1,000 was received in memory of Ruth G. Timme.</li> </ul> <p>Expenses</p> <ul style="list-style-type: none"> <li>• The quarterly lease payment in the amount of \$2,190 was paid this month.</li> </ul> <p>Net income</p> <ul style="list-style-type: none"> <li>• \$17,530</li> </ul> <p>Betsy Bougere moved to accept the November Treasurers report and 2<sup>nd</sup> by Eric Gauvin. (Approved)</p>	# 7 Yes																																																																						
Review and Approval of the December Treasurers Report	<p>December Highlights</p> <p>Income</p> <ul style="list-style-type: none"> <li>• A gift in the amount of \$2,500 was received in memory of Kay and John Anthony O’Neill.</li> </ul> <p>Expenses</p> <ul style="list-style-type: none"> <li>• The annual phone support in the amount of \$1,800 was paid this month.</li> </ul> <p>Net Income</p> <ul style="list-style-type: none"> <li>• \$3,964</li> </ul> <p>Anne Fitzgerald moved to accept the December Treasurers report and 2<sup>nd</sup> by Joan Reiskin. (Approved)</p>	# 7 Yes																																																																						

<b>New Business</b>		
Librarian's Report	<p>Highlights:</p> <ol style="list-style-type: none"> <li>1. First Board Innovation Grant (BIG) awarded: Literacy Boat a playful early literacy environment created by the Minnesota Children's Museum (who also created The Amazing Castle)</li> <li>2. Take Care of Yourself, a year-long series of community conversations and training that promote good mental health, begins in February.</li> <li>3. Teen Room and Computer Lab Technology Upgrades are now complete.</li> <li>4. Children's services staff partnered with the Avon Youth Service Bureau to hold a gingerbread house family event attended by 65 people.</li> </ol>	No Vote Required
Friends of the Library Report	Sundays at Three opened their season on January 13, 2019, with a performance by Alturas Duo that was enjoyed by an audience of 120. The Friends will host their annual Staff Appreciation Luncheon on February 14, 2019.	No Vote
Board Innovation Grant (BIG)	Tina Panik presented her BIG proposal for the creation of a History Room budget. Eric moved to approve the full request of \$7,050 and 2 <sup>nd</sup> by Jennifer Shufro. (Approved)	# 7 Yes
Operations & Administration Committee	The sub-committee met tonight collecting further input on the interlibrary loan policy. Glenn will send an update via email. Final discussion and vote will take place at February's board meeting.	# Yes
Elections	Peter Anderson moved to approve Fred Lin as Treasurer and 2 <sup>nd</sup> by Joan Reiskin. (Approved)	# 7 Yes
	Dave Howe moved to approve Eric Gauvin as Vice President and 2 <sup>nd</sup> by Anne Fitzgerald. (Approved)	# 7 Yes
	Eric Gauvin moved to approve Betsy Bougere as Corporate Secretary and 2 <sup>nd</sup> by Peter Anderson. (Approved)	# 7 Yes
Investment Committee	The Investment Committee reviewed December financials and requested the board make a motion to move \$75,000 from the regular checking account into a short term fixed income vehicle. Anne Fitzgerald moved to approve and 2 <sup>nd</sup> by Dave Howe. (Approved)	# 7 Yes
<b>Old Business</b>		
Municipal Budget Update	Wednesday evening hours will very likely be approved year-round. The Town Council Budget meeting is scheduled for Saturday, February 23, 2019, at 8 am.	No Vote
Adjournment	Peter Anderson moved to accept the motion to adjourn the meeting and 2 <sup>nd</sup> by Betsy Bougere. (Approved) Meeting adjourned at 8:30 pm per vote	# 7 Yes

Respectfully submitted, Betsy Bougere