

Avon Public Library BOD Meeting
BOD Room, Avon Public Library
Date: April 23, 2019

Item	Summary					Disposition																																																																																
Call to order	Meeting called to order by Carin Salonia at 7:00 pm.					Quorum = 6																																																																																
	<table border="1"> <thead> <tr> <th>Attendee</th> <th>Role</th> <th>Voting</th> <th>Present</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Carin Salonia</td> <td>BOD President</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Eric Gauvin</td> <td>BOD Vice President</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Fred Lin</td> <td>BOD Treasurer</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Betsy Bougere</td> <td>BOD Secretary</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Glenn Grube</td> <td>Library Director</td> <td>N</td> <td>Y</td> <td></td> </tr> <tr> <td>Peter Anderson</td> <td>BOD Member</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Anne Fitzgerald</td> <td>BOD Member</td> <td>Y</td> <td></td> <td>Y</td> </tr> <tr> <td>Dave Howe</td> <td>BOD Member</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Amee Mody</td> <td>BOD Member</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Jennifer Shufro</td> <td>BOD Member</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>Margaret Tilney</td> <td>BOD Member</td> <td>N</td> <td></td> <td>Resigned</td> </tr> <tr> <td>Joan Reiskin</td> <td>Friends of the Library</td> <td>Y</td> <td>Y</td> <td></td> </tr> <tr> <td>LeonaMae Page</td> <td>Clerk</td> <td>N</td> <td></td> <td>Y</td> </tr> <tr> <td>Nicole Nunziata</td> <td>Guest</td> <td>N</td> <td>Y</td> <td></td> </tr> <tr> <td>Shanna Keller Ogawa</td> <td>Guest</td> <td>N</td> <td>Y</td> <td></td> </tr> </tbody> </table>	Attendee	Role	Voting	Present	Absent	Carin Salonia	BOD President	Y	Y		Eric Gauvin	BOD Vice President	Y	Y		Fred Lin	BOD Treasurer	Y	Y		Betsy Bougere	BOD Secretary	Y	Y		Glenn Grube	Library Director	N	Y		Peter Anderson	BOD Member	Y	Y		Anne Fitzgerald	BOD Member	Y		Y	Dave Howe	BOD Member	Y	Y		Amee Mody	BOD Member	Y	Y		Jennifer Shufro	BOD Member	Y	Y		Margaret Tilney	BOD Member	N		Resigned	Joan Reiskin	Friends of the Library	Y	Y		LeonaMae Page	Clerk	N		Y	Nicole Nunziata	Guest	N	Y		Shanna Keller Ogawa	Guest	N	Y						#9 voting present
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Review and Approvals																																																																																						
Review and Adoption of Agenda	<p>Carin Salonia opened with an introduction of two guests, Nicole Nunziata and Shanna Keller Ogawa who are observing the Board meeting.</p> <p>Carin requested a motion to adopt the Agenda. Eric moved to accept and 2nd by Jennifer. (Approved)</p>					#9 Yes																																																																																
Review and Approval of March Meeting Minutes	<p>Review and Approval of March minutes. Peter Anderson and Nicole Nunziata made several recommendations for edits to the minutes.</p> <p>Peter moved to accept the minutes as verbally amended and 2nd by Joan. Betsy abstained as she was absent from the last meeting. (Approved)</p>					#8 Yes # 1 Abstain																																																																																
Review and Approval of Treasurers Reports	<p>Fred reviewed the financial activity for the month of March. Highlights include;</p> <p>Income for the month of March was \$1,918 and YTD actuals \$127,065 vs. YTD budgeted income of \$114,163. Significant variance in income YTD +\$12,902 includes more than expected gift income and Mitnick "true up".</p> <p>Overall expense for the month of March was \$6,537 and YTD actuals \$77,290 vs. \$101,090 budgeted. Significant variance in expense YTD includes underspending (timing/plans) for Mitnick expense line items (- \$23,624) and Connecticard expense (-\$4,700). All budgets/expense plans continue to be in line with overall budget. Fred expects spending will be in closer alignment with budgeted expense by the end of the fiscal year.</p> <p>Dave moved to accept the Treasurers report into record, 2nd by Eric. (Approved)</p> <p>Fred provided an overview of the current AFPL cash management structure with detail on the bank and brokerage accounts. He proposed two improvements to the current structure in line with the Library's Capital Planning strategy.</p>					#9 Yes																																																																																

Review Response to Patron Complaint	Glenn briefed the Board on the review of relevant library policies and practices, American Library Association guidance and other regulations to respond to Dr. Chen’s request to block access to video games and social media in the Teen Room for teens under 18. Glenn has had several conversations with Dr. Chen. The BOD expressed gratitude to him for raising his concern. The next step will be for the Administration/Operations committee team to meet on 4/25 to discuss and develop a response.	No Vote
Strategic Plan Update	Due to time constraints, discussion of the Strategic Plan was moved to allow 45 minutes on the May agenda. Glenn will resend the Board accountabilities for plan items.	No Vote
Adjournment	Fred moved to adjourn the meeting and 2 nd by Jennifer. (Approved) Meeting adjourned at 8:30 pm per vote.	#9 Yes

Respectfully submitted, Betsy Bougere, Secretary

2019 04 23 AFPL BOD minutes