

**Avon Public Library BOD Meeting  
ANNUAL MEETING  
BOD Room, Avon Public Library  
Date: October 15, 2019 @ 6:30 pm**

| Item   | Summary  | Disposition |         |        |         |        |               |               |   |   |  |             |                    |   |   |  |          |               |   |   |  |               |               |   |   |  |             |                  |   |   |  |                |            |   |   |  |           |            |   |   |  |           |            |   |   |  |                 |            |   |   |   |                 |            |   |   |   |              |                        |   |   |  |               |       |   |   |  |               |                                 |   |   |  |            |                                |   |   |  |                   |
|--|--|-------------|---------|--------|---------|--------|---------------|---------------|---|---|--|-------------|--------------------|---|---|--|----------|---------------|---|---|--|---------------|---------------|---|---|--|-------------|------------------|---|---|--|----------------|------------|---|---|--|-----------|------------|---|---|--|-----------|------------|---|---|--|-----------------|------------|---|---|---|-----------------|------------|---|---|---|--------------|------------------------|---|---|--|---------------|-------|---|---|--|---------------|---------------------------------|---|---|--|------------|--------------------------------|---|---|--|-------------------|
| Call to order                                      | Meeting called to order by Carin Salonia at 6:30 pm.   | Quorum = 6  |         |        |         |        |               |               |   |   |  |             |                    |   |   |  |          |               |   |   |  |               |               |   |   |  |             |                  |   |   |  |                |            |   |   |  |           |            |   |   |  |           |            |   |   |  |                 |            |   |   |   |                 |            |   |   |   |              |                        |   |   |  |               |       |   |   |  |               |                                 |   |   |  |            |                                |   |   |  |                   |
|  | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Attendee</th> <th style="text-align: center;">Role</th> <th style="text-align: center;">Voting</th> <th style="text-align: center;">Present</th> <th style="text-align: center;">Absent</th> </tr> </thead> <tbody> <tr><td>Carin Salonia</td><td>BOD President</td><td style="text-align: center;">Y</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>Eric Gauvin</td><td>BOD Vice President</td><td style="text-align: center;">Y</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>Fred Lin</td><td>BOD Treasurer</td><td style="text-align: center;">Y</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>Betsy Bougere</td><td>BOD Secretary</td><td style="text-align: center;">Y</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>Glenn Grube</td><td>Library Director</td><td style="text-align: center;">N</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>Peter Anderson</td><td>BOD Member</td><td style="text-align: center;">Y</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>Dave Howe</td><td>BOD Member</td><td style="text-align: center;">Y</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>Amea Mody</td><td>BOD Member</td><td style="text-align: center;">Y</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>Jennifer Shufro</td><td>BOD Member</td><td style="text-align: center;">Y</td><td style="text-align: center;">N</td><td style="text-align: center;">Y</td></tr> <tr><td>Nicole Nunziata</td><td>BOD Member</td><td style="text-align: center;">Y</td><td style="text-align: center;">N</td><td style="text-align: center;">Y</td></tr> <tr><td>Joan Reiskin</td><td>Friends of the Library</td><td style="text-align: center;">Y</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>LeonaMae Page</td><td>Clerk</td><td style="text-align: center;">N</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>Donna Gianini</td><td>Potential member – second visit</td><td style="text-align: center;">N</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>Beth Dance</td><td>Potential member – first visit</td><td style="text-align: center;">N</td><td style="text-align: center;">Y</td><td></td></tr> </tbody> </table> | Attendee    | Role    | Voting | Present | Absent | Carin Salonia | BOD President | Y | Y |  | Eric Gauvin | BOD Vice President | Y | Y |  | Fred Lin | BOD Treasurer | Y | Y |  | Betsy Bougere | BOD Secretary | Y | Y |  | Glenn Grube | Library Director | N | Y |  | Peter Anderson | BOD Member | Y | Y |  | Dave Howe | BOD Member | Y | Y |  | Amea Mody | BOD Member | Y | Y |  | Jennifer Shufro | BOD Member | Y | N | Y | Nicole Nunziata | BOD Member | Y | N | Y | Joan Reiskin | Friends of the Library | Y | Y |  | LeonaMae Page | Clerk | N | Y |  | Donna Gianini | Potential member – second visit | N | Y |  | Beth Dance | Potential member – first visit | N | Y |  | #8 voting present |
| Attendee   | Role   | Voting      | Present | Absent |         |        |               |               |   |   |  |             |                    |   |   |  |          |               |   |   |  |               |               |   |   |  |             |                  |   |   |  |                |            |   |   |  |           |            |   |   |  |           |            |   |   |  |                 |            |   |   |   |                 |            |   |   |   |              |                        |   |   |  |               |       |   |   |  |               |                                 |   |   |  |            |                                |   |   |  |                   |
| Carin Salonia                                      | BOD President  | Y           | Y       |        |         |        |               |               |   |   |  |             |                    |   |   |  |          |               |   |   |  |               |               |   |   |  |             |                  |   |   |  |                |            |   |   |  |           |            |   |   |  |           |            |   |   |  |                 |            |   |   |   |                 |            |   |   |   |              |                        |   |   |  |               |       |   |   |  |               |                                 |   |   |  |            |                                |   |   |  |                   |
| Eric Gauvin  | BOD Vice President   | Y           | Y       |        |         |        |               |               |   |   |  |             |                    |   |   |  |          |               |   |   |  |               |               |   |   |  |             |                  |   |   |  |                |            |   |   |  |           |            |   |   |  |           |            |   |   |  |                 |            |   |   |   |                 |            |   |   |   |              |                        |   |   |  |               |       |   |   |  |               |                                 |   |   |  |            |                                |   |   |  |                   |
| Fred Lin   | BOD Treasurer  | Y           | Y       |        |         |        |               |               |   |   |  |             |                    |   |   |  |          |               |   |   |  |               |               |   |   |  |             |                  |   |   |  |                |            |   |   |  |           |            |   |   |  |           |            |   |   |  |                 |            |   |   |   |                 |            |   |   |   |              |                        |   |   |  |               |       |   |   |  |               |                                 |   |   |  |            |                                |   |   |  |                   |
| Betsy Bougere                                      | BOD Secretary  | Y           | Y       |        |         |        |               |               |   |   |  |             |                    |   |   |  |          |               |   |   |  |               |               |   |   |  |             |                  |   |   |  |                |            |   |   |  |           |            |   |   |  |           |            |   |   |  |                 |            |   |   |   |                 |            |   |   |   |              |                        |   |   |  |               |       |   |   |  |               |                                 |   |   |  |            |                                |   |   |  |                   |
| Glenn Grube  | Library Director   | N           | Y       |        |         |        |               |               |   |   |  |             |                    |   |   |  |          |               |   |   |  |               |               |   |   |  |             |                  |   |   |  |                |            |   |   |  |           |            |   |   |  |           |            |   |   |  |                 |            |   |   |   |                 |            |   |   |   |              |                        |   |   |  |               |       |   |   |  |               |                                 |   |   |  |            |                                |   |   |  |                   |
| Peter Anderson                                     | BOD Member   | Y           | Y       |        |         |        |               |               |   |   |  |             |                    |   |   |  |          |               |   |   |  |               |               |   |   |  |             |                  |   |   |  |                |            |   |   |  |           |            |   |   |  |           |            |   |   |  |                 |            |   |   |   |                 |            |   |   |   |              |                        |   |   |  |               |       |   |   |  |               |                                 |   |   |  |            |                                |   |   |  |                   |
| Dave Howe  | BOD Member   | Y           | Y       |        |         |        |               |               |   |   |  |             |                    |   |   |  |          |               |   |   |  |               |               |   |   |  |             |                  |   |   |  |                |            |   |   |  |           |            |   |   |  |           |            |   |   |  |                 |            |   |   |   |                 |            |   |   |   |              |                        |   |   |  |               |       |   |   |  |               |                                 |   |   |  |            |                                |   |   |  |                   |
| Amea Mody  | BOD Member   | Y           | Y       |        |         |        |               |               |   |   |  |             |                    |   |   |  |          |               |   |   |  |               |               |   |   |  |             |                  |   |   |  |                |            |   |   |  |           |            |   |   |  |           |            |   |   |  |                 |            |   |   |   |                 |            |   |   |   |              |                        |   |   |  |               |       |   |   |  |               |                                 |   |   |  |            |                                |   |   |  |                   |
| Jennifer Shufro                                    | BOD Member   | Y           | N       | Y      |         |        |               |               |   |   |  |             |                    |   |   |  |          |               |   |   |  |               |               |   |   |  |             |                  |   |   |  |                |            |   |   |  |           |            |   |   |  |           |            |   |   |  |                 |            |   |   |   |                 |            |   |   |   |              |                        |   |   |  |               |       |   |   |  |               |                                 |   |   |  |            |                                |   |   |  |                   |
| Nicole Nunziata                                    | BOD Member   | Y           | N       | Y      |         |        |               |               |   |   |  |             |                    |   |   |  |          |               |   |   |  |               |               |   |   |  |             |                  |   |   |  |                |            |   |   |  |           |            |   |   |  |           |            |   |   |  |                 |            |   |   |   |                 |            |   |   |   |              |                        |   |   |  |               |       |   |   |  |               |                                 |   |   |  |            |                                |   |   |  |                   |
| Joan Reiskin                                       | Friends of the Library   | Y           | Y       |        |         |        |               |               |   |   |  |             |                    |   |   |  |          |               |   |   |  |               |               |   |   |  |             |                  |   |   |  |                |            |   |   |  |           |            |   |   |  |           |            |   |   |  |                 |            |   |   |   |                 |            |   |   |   |              |                        |   |   |  |               |       |   |   |  |               |                                 |   |   |  |            |                                |   |   |  |                   |
| LeonaMae Page                                      | Clerk  | N           | Y       |        |         |        |               |               |   |   |  |             |                    |   |   |  |          |               |   |   |  |               |               |   |   |  |             |                  |   |   |  |                |            |   |   |  |           |            |   |   |  |           |            |   |   |  |                 |            |   |   |   |                 |            |   |   |   |              |                        |   |   |  |               |       |   |   |  |               |                                 |   |   |  |            |                                |   |   |  |                   |
| Donna Gianini                                      | Potential member – second visit  | N           | Y       |        |         |        |               |               |   |   |  |             |                    |   |   |  |          |               |   |   |  |               |               |   |   |  |             |                  |   |   |  |                |            |   |   |  |           |            |   |   |  |           |            |   |   |  |                 |            |   |   |   |                 |            |   |   |   |              |                        |   |   |  |               |       |   |   |  |               |                                 |   |   |  |            |                                |   |   |  |                   |
| Beth Dance   | Potential member – first visit   | N           | Y       |        |         |        |               |               |   |   |  |             |                    |   |   |  |          |               |   |   |  |               |               |   |   |  |             |                  |   |   |  |                |            |   |   |  |           |            |   |   |  |           |            |   |   |  |                 |            |   |   |   |                 |            |   |   |   |              |                        |   |   |  |               |       |   |   |  |               |                                 |   |   |  |            |                                |   |   |  |                   |
|  | <b>Review and Approvals</b>  |             |         |        |         |        |               |               |   |   |  |             |                    |   |   |  |          |               |   |   |  |               |               |   |   |  |             |                  |   |   |  |                |            |   |   |  |           |            |   |   |  |           |            |   |   |  |                 |            |   |   |   |                 |            |   |   |   |              |                        |   |   |  |               |       |   |   |  |               |                                 |   |   |  |            |                                |   |   |  |                   |
| Review and Adoption of Agenda                      | Carin Salonia opened with request for a motion to adopt the Agenda. Peter Anderson moved to accept. Dave Howe seconded. (Approved)   | #8 Yes      |         |        |         |        |               |               |   |   |  |             |                    |   |   |  |          |               |   |   |  |               |               |   |   |  |             |                  |   |   |  |                |            |   |   |  |           |            |   |   |  |           |            |   |   |  |                 |            |   |   |   |                 |            |   |   |   |              |                        |   |   |  |               |       |   |   |  |               |                                 |   |   |  |            |                                |   |   |  |                   |
| Review and Approval of 2018 Annual Meeting Minutes | Review and Approval of 2018 Annual Meeting Minutes were previously approved.   | No Vote     |         |        |         |        |               |               |   |   |  |             |                    |   |   |  |          |               |   |   |  |               |               |   |   |  |             |                  |   |   |  |                |            |   |   |  |           |            |   |   |  |           |            |   |   |  |                 |            |   |   |   |                 |            |   |   |   |              |                        |   |   |  |               |       |   |   |  |               |                                 |   |   |  |            |                                |   |   |  |                   |
| Review and Approval of 990 Tax Return              | Glenn Grube clarified that Avon Free Public Library has no employees. Library staff are Town of Avon employees. Fred Lin clarified a few questions about the return. Betsy Bougere moved to approve the 990 tax return as presented. Joan Reiskin seconded. (Approved)   | #8 Yes      |         |        |         |        |               |               |   |   |  |             |                    |   |   |  |          |               |   |   |  |               |               |   |   |  |             |                  |   |   |  |                |            |   |   |  |           |            |   |   |  |           |            |   |   |  |                 |            |   |   |   |                 |            |   |   |   |              |                        |   |   |  |               |       |   |   |  |               |                                 |   |   |  |            |                                |   |   |  |                   |
|  | <b>New Business</b>  |             |         |        |         |        |               |               |   |   |  |             |                    |   |   |  |          |               |   |   |  |               |               |   |   |  |             |                  |   |   |  |                |            |   |   |  |           |            |   |   |  |           |            |   |   |  |                 |            |   |   |   |                 |            |   |   |   |              |                        |   |   |  |               |       |   |   |  |               |                                 |   |   |  |            |                                |   |   |  |                   |
| Librarian's Annual Report                          | <p>Glenn shared highlights from his 2018- 2019 written report:</p> <ol style="list-style-type: none"> <li>1. The Library enjoyed their 5<sup>th</sup> season of AvonCon and Farmers Market.</li> <li>2. Expanded library hours began, with the library open until 8:30 PM Mondays through Thursdays year-round this year.</li> <li>3. Thanks to the generosity of the Friends of Avon Library, the computer lab received a complete refresh.</li> <li>4. Avon Library and the library's staff continue to be state and national leaders in the field and receive recognition as such.</li> <li>5. The National Network of Libraries of Medicine awarded a \$12,500 grant funding a year-long programming series, Take Care of Yourself, addressing mental health and wellness issues including topics such as addiction, trauma, gender and sexuality, depression, and hoarding.</li> <li>6. Full statistics were shared with mention of significant increases in reference questions and database searches.</li> </ol>  | No Vote     |         |        |         |        |               |               |   |   |  |             |                    |   |   |  |          |               |   |   |  |               |               |   |   |  |             |                  |   |   |  |                |            |   |   |  |           |            |   |   |  |           |            |   |   |  |                 |            |   |   |   |                 |            |   |   |   |              |                        |   |   |  |               |       |   |   |  |               |                                 |   |   |  |            |                                |   |   |  |                   |

|                              |   |         |
|------------------------------|---|---------|
| Board Highlights for 2018-19 | <p>Carin Salonia invited input from the Board on how best to communicate annual Board Highlights. Peter Anderson suggested a website presence and Betsy Bougere suggested sharing with Town Council.</p> <p>Carin Salonia shared these highlights:</p> <ol style="list-style-type: none"> <li>1. This year saw our first two BIG (Board Innovation Grant) grants: History Room Archival Projects and Literacy Boat. BIG grants allow staff the opportunity to pursue ideas within the scope of the library’s mission that are not currently supported through other funds.</li> <li>2. The board responded to two patron concerns.</li> <li>3. We said goodbye to board members Anne Fitzgerald &amp; Margaret Tilney and welcomed new member Nicole Nunziata.</li> <li>4. We began execution of the Strategic Plan including the formation of two committees: Operations &amp; Administration and Marketing &amp; Public Relations.</li> </ol> | No Vote |
| Adjournment                  | Dave Howe moved to adjourn the meeting. Ameer Mody seconded. (Approved) Meeting adjourned at 6:50 pm,   | #8 Yes  |

**Respectfully submitted, Betsy Bougere, Secretary**