

Avon Public Library BOD Meeting
BOD Room, Avon Public Library
Date: November 19, 2019

Item	Summary	Disposition																																																																																
Call to order	Meeting called to order by Carin Salonia at 7:02 pm.	Quorum = 6																																																																																
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Attendee</th> <th style="text-align: left;">Role</th> <th style="text-align: center;">Voting</th> <th style="text-align: center;">Present</th> <th style="text-align: center;">Absent</th> </tr> </thead> <tbody> <tr><td>Carin Salonia</td><td>BOD President</td><td style="text-align: center;">Y</td><td style="text-align: center;">N</td><td style="text-align: center;">Y</td></tr> <tr><td>Eric Gauvin</td><td>BOD Vice President</td><td style="text-align: center;">Y</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>Fred Lin</td><td>BOD Treasurer</td><td style="text-align: center;">Y</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>Betsy Bougere</td><td>BOD Secretary</td><td style="text-align: center;">Y</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>Glenn Grube</td><td>Library Director</td><td style="text-align: center;">N</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>Peter Anderson</td><td>BOD Member</td><td style="text-align: center;">Y</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>Dave Howe</td><td>BOD Member</td><td style="text-align: center;">Y</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>Amee Mody</td><td>BOD Member</td><td style="text-align: center;">Y</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>Jennifer Shufro</td><td>BOD Member</td><td style="text-align: center;">Y</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>Nicole Nunziata</td><td>BOD Member</td><td style="text-align: center;">Y</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>Joan Reiskin</td><td>Friends of the Library</td><td style="text-align: center;">Y</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>Donna Gianini</td><td>BOD Member</td><td style="text-align: center;">Y</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>Beth Dance</td><td>Potential new BOD Member</td><td style="text-align: center;">N</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>Caroline Eudy</td><td>visiting student</td><td style="text-align: center;">N</td><td style="text-align: center;">Y</td><td></td></tr> <tr><td>LeonaMae Page</td><td>Clerk</td><td style="text-align: center;">N</td><td style="text-align: center;">Y</td><td></td></tr> </tbody> </table>	Attendee	Role	Voting	Present	Absent	Carin Salonia	BOD President	Y	N	Y	Eric Gauvin	BOD Vice President	Y	Y		Fred Lin	BOD Treasurer	Y	Y		Betsy Bougere	BOD Secretary	Y	Y		Glenn Grube	Library Director	N	Y		Peter Anderson	BOD Member	Y	Y		Dave Howe	BOD Member	Y	Y		Amee Mody	BOD Member	Y	Y		Jennifer Shufro	BOD Member	Y	Y		Nicole Nunziata	BOD Member	Y	Y		Joan Reiskin	Friends of the Library	Y	Y		Donna Gianini	BOD Member	Y	Y		Beth Dance	Potential new BOD Member	N	Y		Caroline Eudy	visiting student	N	Y		LeonaMae Page	Clerk	N	Y		#10 voting present
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Review and Approvals																																																																																		
Review and Adoption of Agenda	Nicole Nunziata called the meeting to order at 7:00 pm. Peter Anderson moved to adopt the agenda. Amee Mody seconded.	#10 Yes																																																																																
Review and Approval of October Annual and Regular Meeting Minutes	Review and Approval of October annual meeting minutes. Eric Gauvin moved to accept the minutes. Joan Reiskin seconded. (Approved) Review and Approval of October regular meeting minutes. Peter Anderson moved to accept the minutes. Amee Mody seconded. (Approved)	#9 Yes 1 Abstention #9 Yes 1 Abstention																																																																																
Review and Approval of October Treasurer's Report	Fred Lin reviewed the financial activity for the month of October. Highlights include: <ul style="list-style-type: none"> • Income for the month of October \$3,061. YTD actuals \$51,915 vs. YTD budgeted income of \$28,462. • Expenses for the month of October were \$11,920. YTD actuals \$39,021 vs YTD budgeted expenses of \$42,213. • Fred pointed out that the expenses drawn from Gifts line 6400 were high this month because of a speaker fee for the women's suffrage series, which was funded by a CT Humanities grant, and because of the cost to prepare a newly donated piano for use. Dave Howe moved to accept the Treasurer's report. Eric Gauvin seconded. (Approved)	#10 Yes																																																																																
New Business																																																																																		
Librarian's Report	Glenn Grube discussed his monthly written report as well as these additional highlights: <ul style="list-style-type: none"> • The BIG grant approved at October's board meeting will begin its programming with a presentation by Dr. David Greenfield on internet addiction on January 9 and a screening of Screenagers: The Next Chapter on February 5. • Jennifer Shufro shared an October 27, 2019, New York Times article on technology addiction that Glenn will forward electronically to all Board members. • New heating coils have been installed. Electricians are now working to connect them. There is a reasonable expectation that the entire building will be heated by Thanksgiving. • The Library has obtained the services of Novus Insight as its new IT support vendor effective December 1, 2019. 	No Vote																																																																																

	<ul style="list-style-type: none"> The Library’s budget has been submitted to the Town including approximately a 5% increase. The bulk of the increase is for ebooks and a three year supply of library cards. 	
Friends of the Library Report	Joan Reiskin reported that the book sale has become an event that the community really supports and looks forward to. This year’s sale raised approximately \$12,600, gross. The Booktique raises approximately \$500 each month. The author luncheon was enjoyed by about 100 people. The Friends are interested in increasing their membership which is currently at about 300. The Friends will be hosting Connecticut’s BEST Magician and Balloon Twister “Matt the Balloon Man” on December 27.	No Vote
BOD Position Descriptions and Onboarding	Nicole Nunziata spoke about the drafted “Avon Library Board Member Responsibilities” and said the intention is to strengthen the onboarding procedure and offer a “take away” for new members. Helpful feedback has been received.	No Vote
Strategic Planning Committee	Betsy Bougere has received the Marketing & Public Relations committee reports. The Operations & Administration committee will be meeting on December 3 and their report is underway. The Strategic Planning committee is scheduled to meet on December 9. Further discussion has been tabled to the December 17 BOD meeting.	No Vote
Vote on New BOD Member	Beth Dance’s interest in being a BOD member was discussed briefly. Peter Anderson moved to accept. Joan Reiskin seconded. (Approved)	#10 Yes
Board Member Remarks	<p>Betsy Bougere emailed BOD members her notes from ACLB regarding the panel discussion “Telling Your Library Story with Data.”</p> <p>Glenn Grube will look at his files and email BOD members with a list indicating when BOD members will be cycling off of the Board.</p> <p>This was the final meeting for vice president Eric Gauvin whose resignation became effective on this date. His was a tenure marked by creativity and quiet achievement. Among his many contributions to the library were the creation and implementation of the new website and the important role he played in the upgrade of the gallery. The board thanked Eric for his great work and wished him well. He will be missed.</p>	No Vote
Adjournment	Fred Lin moved to adjourn the meeting. Jennifer Shufro seconded. (Approved) Meeting adjourned at 8:15 pm per vote.	#10 Yes

Respectfully submitted, Betsy Bougere, Secretary