

**Avon Public Library BOD Meeting**  
**BOD Room, Avon Public Library**  
**Date: May 18, 2021**

Item	Summary					Disposition
Call to order	Carin Salonia called the meeting to order at 7:03 pm.					Quorum = 6
	<b>Attendee</b>	<b>Role</b>	<b>Voting</b>	<b>Present</b>	<b>Absent</b>	# 11 voting present
	Carin Salonia	BOD President	Y	Y		
	Nicole Nunziata	BOD Vice President	Y	Y		
	Fred Lin	BOD Treasurer	Y	Y		
	Betsy Bougere	BOD Secretary	Y	Y		
	Amea Mody	BOD Member	Y	Y		
	Beth Dance	BOD Member	Y	N		
	Dave Howe	BOD Member	Y	Y		
	Deborah Sacks	BOD Member	N	N		
	Donna Gianini	BOD Member	Y	Y		
	Jennifer Shufro	BOD Member	Y	Y		
	Peter Anderson	BOD Member	Y	Y		
	Stephanie Guralnick	BOD Member	N	Y		
	Joan Reiskin	Friends of the Library	Y	Y		
	Colette Slover	Potential BOD Member	N	Y		
	Anna Korkus	Reference Librarian	N	Y		
	Glenn Grube	Library Director	N	Y		
	LeonaMae Page	Clerk	N	Y		
	<b>Review and Approvals</b>					
Review and Adoption of Agenda	Fred Lin made a motion to adopt the agenda. Jennifer Shufro seconded. (Approved.)					# 10 Yes
Review & Approval of April Meeting Minutes	Peter Anderson made a motion to accept the April meeting minutes as written. Dave Howe seconded. (Approved.)					# 10 Yes
Introduction and welcome of guests – Glenn	Anna Korkus, Full Time Reference Librarian, and Colette Slover, prospective Board Member, join us this evening.					No Vote
Review and Approval of Treasurer's Report	Highlights of the detailed Board budget for April include: <ul style="list-style-type: none"> <li>• Income for the month of April was \$26,892. YTD actuals \$119,204 vs. YTD budgeted income of \$87,003.</li> <li>• Individual gifts and Connecticard, renamed BorrowIt, grant are both above budget.</li> <li>• Expenses for the month of April were \$6,020. YTD actuals \$68,709 vs YTD budgeted expenses of \$87,991.</li> <li>• The final plexiglass barriers have been purchased and installed.</li> </ul>					# 10 Yes

	<ul style="list-style-type: none"> <li>• Thank you in advance to the Friends for their reimbursement of the \$600 in online chess programming.</li> <li>• The initial \$2K expense for the milling of wood to create some unique furniture from the trees taken down during the HVAC installation was enthusiastically approved last month and that payment has been made.</li> </ul> <p>Nicole Nunziata moved to accept the Treasurer’s report. Ameer Mody seconded. (Approved.)</p>	
	<b>New Business</b>	
Librarian’s Report	<p>Glenn Grube shared highlights:</p> <ul style="list-style-type: none"> <li>• For the second month in a row, overall circulation was up, but e-content downloads were down over the same month last year, which is understandable when considering that April 2020 was a month where the library building was completely closed to the public, and e-content was the only content available for loan.</li> <li>• A new exhibit titled BLUE SKIES – Original art by Constance Patterson has just been mounted in the Gallery.</li> <li>• Homebound services will be phased back in.</li> <li>• Circulation of equipment will be phased back in as well (iPads, e readers, etc.)</li> <li>• Browsing hours have been expanded to 11 am to 4 pm on Fridays and Saturdays.</li> <li>• Over 500 “Take and Create” kits were given away to children and teens.</li> <li>• Card making for the teens is going well with hundreds of cards going out to our local senior citizens.</li> <li>• Avon Library received a \$3,000 grant from the American Library Association’s Libraries Transform Communities initiative. Three community conversations centered around the book “Stamped” will be offered, one for teens on June 16, one for tweens &amp; younger children with their parents on July 22, and one for adults later in the summer.</li> <li>• The third program in the Paleo Indian series drew 151 attendees. There will be two more programs in the fall.</li> <li>• The Town Budget was adopted as written due to a poor voter (less than 9%) turnout. The Library budget includes a restoration of professional development funding and an increased collection budget.</li> <li>• The General Assembly is proposing a reinstatement of the \$100K cuts to the CT State Library budget.</li> <li>• All 36 new geothermal wells have been drilled for the HVAC project and work now continues in the basement and attic to connect those to new heat pumps. The ducts have been cleaned. Thermostats have been replaced.</li> </ul>	No Vote
Friends of the Library Report	<p>The Library hosted author and Friends president Lynn Katz! See more details and a link to her website here: <a href="#">The Surrogate: Virtual Author Event with Lynn Katz</a>. The Friends plan their annual outdoor luncheon at a member’s home. The Author Luncheon requires a minimum audience of 100 to be viable so it is still not definite but hoped for!</p>	No Vote

Staff Guest – Anna Korkus, Reference Librarian	Anna Korkus has previously worked at Avon Library on a part time basis and is now back in the Reference Department as one of the Library’s eight full time staff. She is skilled in 3D printing technology and has learned how to coordinate and initiate a wide variety of Zoom programming. One program she has created is a monthly meet-up focused on travel. Patrons who are missing their pre-pandemic travels are enjoying the opportunity to share photographs with Anna in advance and gather each month to discuss the shared photos and travel memories with the group. Anna encouraged board members to view the maps in the Reference Department that indicate the many locales of program attendees across the United States and around the world. Many attendees are Avon residents and their families & friends and audiences of the presenters. Some patrons have no prior connection to Avon or the presenter and learn of programs from social media. Peter Anderson thanked Anna for her key contributions to the Board’s 3D and Virtual Reality policies.	No Vote
Discussion of returning to in-person Library Board meetings	The survey asking if members would be comfortable meeting in person received 8 yes votes, 1 no, and 3 maybe. Some suggested asking about vaccination status, meeting in the Community Room instead of the Board Room to allow for social distancing and watching the metrics. Carin Salonia made a motion to meet remotely in June and discuss the July meeting at that time. Jennifer Shufro seconded. (Approved.)	# 10 Yes
Review and approval of the Exhibit Space Use Policy	The Board reviewed the Exhibit Space Policy. Dave Howe made a motion to approve. Jennifer Shufro seconded. (Approved.)	# 10 Yes
<b>Old Business</b>		
Board Member Remarks	<p>Carin Salonia thanked Anna and other staff for all of the alternative programming.</p> <p>Dave Howe asked that everyone send him their strategic plan status and reflections in June so that preparations can be made for the July meeting. Glenn Grube mentioned various approaches to strategic planning including a book published by the American Library Association called “Strategic Planning for Results” and reaching out to consultants, either a select few, or a more formal call for proposals.</p> <p>Betsy Bougere reported progress on the new Tutoring Policy and the revised Meeting Room policy. The Social Media policy is almost complete. Cybersecurity and Collection Development policies will be reviewed next.</p> <p>Carin Salonia expressed interest in cultural audits and recommended a Netflix movie she found fascinating called “Coded Bias” – a documentary that investigates the bias in algorithms. Glenn Grube referred members to his monthly report for a recording of “<a href="#">From Diversity to Inclusion: How to audit your collection and why</a>” which was attended by Kari Ann St. Jean and presented by the CT State Library Children's/YA Consultant Kym Powe.</p>	No Vote

	<p>Cybersecurity was discussed. Glenn has learned the best defense for any of these attacks is a good back up strategy and the library has that now. If we had the malware attack we had before, we would lose a day or two of work at most.</p> <p>Peter Anderson offered high praise to the Children’s department for their growing skillfulness in videos reflected in their latest “Some Good Books” <a href="https://youtu.be/B5VRDaY9FCQ">https://youtu.be/B5VRDaY9FCQ</a></p> <p>Glenn Grube heard from former board member Anne Fitzgerald who wishes more adult programs were available on the library’s YouTube channel. Many of our presenters prefer not being recorded. Some adult programs are available including the Paleo Indian series.</p>	
Adjournment	Donna Gianini moved to adjourn. Joan Reiskin seconded. (Approved) The meeting adjourned at 8:34 pm.	# 10 Yes

**Respectfully submitted, Betsy Bougere, Secretary**