

**Avon Public Library BOD Meeting**  
**BOD Room, Avon Public Library**  
**Date: June 15, 2021**

Item	Summary					Disposition
Call to order	Carin Salonia called the meeting to order at 7:01 PM					Quorum = 6
	<b>Attendee</b>	<b>Role</b>	<b>Voting</b>	<b>Present</b>	<b>Absent</b>	# 8 voting present
	Carin Salonia	BOD President	Y	Y		
	Nicole Nunziata	BOD Vice President	Y	Y		
	Fred Lin	BOD Treasurer	Y	N	Y	
	Betsy Bougere	BOD Secretary	Y	Y		
	Amee Mody	BOD Member	Y	Y		
	Beth Dance	BOD Member	Y	Y		
	Dave Howe	BOD Member	Y	Y		
	Deborah Sacks	BOD Member	N	Y		
	Donna Gianini	BOD Member	Y	N	Y	
	Jennifer Shufro	BOD Member	Y	Y		
	Peter Anderson	BOD Member	Y	Y		
	Stephanie Guralnick	BOD Member	N	Y		
	Joan Reiskin	Friends of the Library	Y	Y		
	Glenn Grube	Library Director	N	Y		
	LeonaMae Page	Clerk	N	Y		
	<b>Review and Approvals</b>					
Review and Adoption of Agenda	Jennifer Shufro made a motion to adopt the agenda. Nicole Nunziata seconded. (Approved.)					# 8 Yes
Review & Approval of May Meeting Minutes	Dave Howe made a motion to accept the May meeting minutes as written. Peter Anderson seconded. (Approved.)					# 7 Yes # 1 Abstain
Review and Approval of Treasurer's Report	<p>Highlights of the detailed Board budget for May include:</p> <ul style="list-style-type: none"> <li>• Income for the month of May was \$19,202. YTD actuals \$138,406 vs. YTD budgeted income of \$105,295.</li> <li>• This year's Mitnick disbursements were greater than expected, totaling \$77K, rather than the budgeted \$57K.</li> <li>• American Library Association grant for anti-racism training and Peoples grant for a literary and arts magazine as well as a number of donations were also received this month.</li> <li>• Expenses for the month of May were \$7,908. YTD actuals \$76,617 vs YTD budgeted expenses of \$98,732.</li> <li>• Our Zoom licenses were renewed and our quarterly lease for our copiers was paid.</li> </ul> <p>Amee Mody moved to accept the Treasurer's report. Nicole Nunziata seconded. (Approved.)</p>					# 8 Yes

	<b>New Business</b>	
Librarian's Report	<p>Glenn Grube shared highlights:</p> <ul style="list-style-type: none"> <li>• Our Zoom book talk with John Ferling, author of <i>Winning Independence</i>, was picked up by CSPAN-2 for their BookTV series and aired on television on May 30<sup>th</sup>.</li> <li>• While there will be no Farmers Market at the library this summer, we did learn that the soon to be open Avon Whole Foods Market has indicated that many of our farmers market vendors will be part of their new store.</li> <li>• Kathy Lueders, the director of Human Spaceflight Operations at NASA, was our virtual guest for IGNITE this month.</li> <li>• Art has returned to the Gallery! Connie Paterson is our first artist exhibiting through June. Other artists are already scheduled through September.</li> <li>• Several additional library staff were trained in CPR and AED use this month, thanks to the Farmington Valley VNA.</li> <li>• In honor of Pride Month, the Avon Town Council passed a resolution making June LGBTQ+ Pride Month in Avon and ordered the Rainbow Pride Flag to be flown at Avon Library for the month of June. A reading of the proclamation and the official flag raising were held on June 7.</li> <li>• The project to replace the library's HVAC system is in its final stages. All but the Computer Lab are air conditioned at this point. The final completion of the project will stretch well into the fall.</li> <li>• As of June 16, Library hours will expand to Monday through Thursday 10 am to 7 pm and Friday and Saturday from 10 am to 5 pm with no appointments required. Masks will continue to be required on the second floor and will be optional on the first floor.</li> <li>• The Courtyard will eventually be designed to be a very flexible and usable space including power and lighting. The memorial bricks will be incorporated.</li> </ul>	No Vote
Friends of the Library Report	The Friends held their final meeting of the year. All Board members are invited to become members of the Friends. The Friends are excited to have their Author Luncheon in person on October 22. The tentative venue is the Farmington Club. The book sale is also being planned.	No Vote
Review and Approval of the 2021-22 Library Board Budget	Glenn Grube presented the proposed budget. Nicole Nunziata asked about the Collections line and Glenn explained that the bulk of the collection is supported by town funds. Nicole Nunziata moved to approve the budget as proposed. Dave Howe seconded. (Approved.)	# 8 Yes
Recognition of Service for Departing Members and Vote on New Members	Nicole Nunziata and Fred Lin interviewed prospective Board members Anne McNeely and Colette Slover. Both are collaborative, articulate, and excited to work. Anne is interested in finance and Colette is interested in strategic and tactical committees. Both have multiple skills that will serve the Board well and are eager to participate. Peter Anderson made a motion to accept Anne McNeely and Colette Slover as new board members. Beth Dance seconded.	# 8 Yes

	(Approved.)  Betsy Bougere plans to continue with the policy work over July and August and then step down after her 7 years of service to the board. Peter Anderson and Jen Shufro have fulfilled their 9 years serving the board. Many expressed much appreciation for all the work and friendship shared over the years.	
Review and Approval of the Revised Meeting Room Use Policy	Betsy Bougere presented the revised Meeting Room Use Policy. This policy has been significantly restructured for clarity and with the intention of broadening the policy. Stephanie Guralnick suggested changing the “his/her” to the neutral “their.” Dave Howe suggested clarifying the number of teen quiet study rooms. Nicole Nunziata moved to approve the revised policy with these two changes. Ameer Mody seconded. (Approved.)	# 8 Yes
Review and Approval of the new Tutoring Policy	Betsy Bougere presented the new Tutoring Policy. Dave Howe commented that it was clear and concise. In response to concerns about past tutoring behavior, Peter Anderson commented that the policy does clearly suggest that tutors should not disrupt other patrons. Jennifer Shufro moved to approve the new policy. Dave Howe seconded. (Approved.)	# 8 Yes
Review and Approval of the new Social Media Policy	Betsy Bougere presented the new Social Media Policy. Glenn Grube and Patricia Valsecchi drafted this policy. Dave Howe moved to approve the new policy with two minor edits. Joan Reiskin seconded. (Approved.)	# 8 Yes
	<b>Old Business</b>	
Board Member Remarks	Peter Anderson initiated a discussion of press releases and marketing for Library programs. Deborah Sacks expressed interest.  Dave Howe discussed the Strategic Planning meeting format and goals scheduled for July 27. It will be held on July 27 in person in the Community Room beginning at 6:30 PM. We will focus on status of the current plan and how to best use the last year of the plan. The development of the next 5 year plan (7/2022-6/2027) will begin July 2022. Many thanks were offered to Peter and Jennifer for their service.  There was general agreement to review the Board By-Laws in September. Jennifer offered to help with this work.	No Vote
Adjournment	The meeting adjourned at 8:40 pm.	

**Respectfully submitted, Betsy Bougere, Secretary**