

Avon Public Library BOD Meeting
Community Room, Avon Public Library
Date: November 16, 2021

Item	Summary					Disposition
Call to order	Carin Salonia called the meeting to order at 7:00 PM					Quorum = 6
	Attendee	Role	Voting	Present	Absent	# 11 voting present
	Carin Salonia	BOD President	Y	Y		
	Nicole Nunziata	BOD Vice President	Y	Y		
	Fred Lin	BOD Treasurer	Y	Y		
	Stephanie Guralnick	BOD Secretary	Y	N	Y	
	Amee Mody	BOD Member	Y	Y		
	Anne McNeely	BOD Member	Y	Y		
	Beth Dance	BOD Member	Y	Y		
	Colette Slover	BOD Member	Y	Y		
	Dave Howe	BOD Member	Y	Y		
	Deborah Sacks	BOD Member	Y	Y		
	Donna Gianini	BOD Member	Y	Y		
	Joan Reiskin	Friends of the Library	Y	Y		
	Glenn Grube	Library Director	N	Y		
	LeonaMae Page	Clerk	N	Y		
	Marisa Hicking	Teen Librarian	N	Y		
	Review and Approvals					
Review and Adoption of Agenda	Nicole Nunziata made a motion to adopt the agenda. Beth Dance seconded. (Approved.)					# 11 Yes
Review and Approval of October BOD and Annual Meeting Minutes	In Stephanie Guralnick's absence, Nicole Nunziata will serve as acting secretary for today's meeting. Joan Reiskin made a motion to accept the October BOD and Annual meeting minutes with minor edits. Nicole Nunziata seconded. (Approved.)					# 9 Yes # 2 Abstain
Review and Approval of Treasurer's Report – Fred	Highlights of the detailed Board budget for October include: <ul style="list-style-type: none"> • Income for the month of October was \$1,060. YTD actuals \$59,663 vs. YTD budgeted income of \$47,211. • Gift Income is under budget. "Giving Tuesday" and end-of-year may bring additional contributions. • Expenses for the month of October was \$8,591. YTD actuals \$27,533 vs YTD budgeted expenses of \$49,366. • D&O – Directors and Officers – insurance has been renewed. This insurance protects people who serve as directors or officers of an organization from personal losses if they are sued by the organization's employees, vendors, customers or other parties. D&O insurance can cover defense costs, settlements and other costs associated with wrongful act allegations and lawsuits. 					# 11 Yes

	Donna Gianini moved to accept the Treasurer's report. Dave Howe seconded. (Approved.)	
	New Business	
Librarian's Report – Glenn	<p>Glenn Grube reviewed his written report including these highlights:</p> <ul style="list-style-type: none"> • Grant funded program series on Paleo-Indian history and anti-racism both wrapped up in October. The five programs in the Unearthing History webinar series was attended by 820 people and the recordings on the Library's YouTube channel have been viewed over 3,200 times. (https://www.youtube.com/user/afplct) The Stamped books series was attended by 87 kids, teens, and adults. • Tina presented at the 2021 virtual New England Archivists convention • Our two catalogers, Rhoda and Wanda, both announced plans to leave Avon Library over the fall, Rhoda to retire and Wanda to move out of state. • Pine Grove School's kindergarten classes visited the library on a field trip, receiving new library cards and getting a tour and introduction to the children's floor • The proposed town budget has been submitted. It included 10 additional hours in the Reference Department and an additional \$13K for collection materials, plus money for additional Connecticut Digital Archives storage. 	No Vote
Friends of the Library Report – Joan	The Friends raised over \$10K in their book sales! Thanks goes to all the work done by Lisa Berman, Patricia Valsecchi, and other volunteers. There will be no music series this year. The Authors Luncheon will be in May.	No Vote
Staff Guest – Marisa Hicking, Teen Librarian	Marisa Hicking has been a full-time librarian at Avon Library since 2012 and energetically oversees the Teen Room. She thanked the BOD for "inviting me and letting me brag about how wonderful the Avon teens are."	No Vote
Library Courtyard Construction – Glenn	Glenn Grube described the various elements in the "Courtyard Improvements Study" document prepared by the designer. The memorial bricks will be included in the design. The designer advised that the memorial bricks will look best if they are kept together rather than trying to intersperse them with other brick because colors will vary. The space will be kept as flexible as possible to allow for a wide variety of programs and events. Drainage will be improved to move water away from the building and prevent it from entering the basement.	No Vote
	Old Business	
Officer Roles	Carin Salonia announced that she will be stepping down from her role and Nicole Nunziata will step up as President beginning January 2022.	No Vote
Bylaw Revisions	Dave Howe moved to accept the bylaw revisions. Fred Lin seconded. (Approved.)	# 11 Yes
Board Member Remarks	Beth Dance shared that the Marketing Committee is continuing to work on the Library Card art contest and that the new logo is in the works. Ameer Mody commented on her enjoyment of the many recorded programs available on the Library's YouTube channel.	No Vote
Adjournment	Fred Lin moved to adjourn. Ameer Mody seconded. The meeting adjourned at	# 11 Yes

	8:30 PM.	
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Respectfully submitted, Nicole Nunziata, Acting Secretary