

Avon Public Library BOD Meeting
Community Room, Avon Public Library
Date: May 17, 2022

Item	Summary					Disposition
Call to order	Nicole Nunziata called the meeting to order at 7 pm.					Quorum = 6
	Attendee	Role	Voting	Present	Absent	# 9 voting present
	Nicole Nunziata	BOD President	Y	Y		
	Fred Lin	BOD Treasurer	Y	Y		
	Amee Mody	BOD Member	Y	Y		
	Anne McNeely	BOD Member	Y	Y		
	Beth Dance	BOD Member	Y	Y		
	Colette Slover	BOD Member	Y	Y		
	Dave Howe	BOD Member	Y	Y		
	Deborah Sacks	BOD Member	Y	Y		
	Donna Gianini	BOD Member	Y	Y		
	Joan Reiskin	Friends of the Library	Y	N	Y	
	Victoria Kiszka	Library Technician	N	Y		
	Glenn Grube	Library Director	N	Y		
	LeonaMae Page	Clerk	N	Y		
Review and Approvals						
Review and Adoption of Agenda	Donna Gianini made a motion to adopt the agenda. Anne McNeely seconded. (Approved.)					# 9 Yes
Review and Approval of BOD Meeting Minutes	Donna Gianini made a motion to accept the April meeting minutes. Amee Mody seconded. (Approved.)					# 7 Yes 2 Abstain
Review and Approval of Treasurer's Report – Glenn	<p>Fred Lin presented his written April report including the following highlights:</p> <ul style="list-style-type: none"> • Income for the month of April was \$15,598. YTD actuals \$138,695 vs. YTD budgeted income of \$113,213. • Expenses for the month of April was \$9,076. YTD actuals \$86,147 vs YTD budgeted expenses of \$106,423. <p>Deborah Sacks moved to accept the Treasurer's report. Beth Dance seconded. (Approved.)</p>					# 9 Yes

New Business						
Librarian's Report – Glenn	<p>Glenn Grube reviewed his written report including these highlights:</p> <ul style="list-style-type: none"> • National Library Week (April 3-9) was celebrated with programs, staff appreciation, and donations to the library • Passport to CT Libraries was a success, with Avon issuing 51 passports and stamping 218 • Marisa was selected as the new Children's & Teen Services Manager • Andrea Torrillo has been a sub and will now work 25 hours each week at the Circulation Desk. 					No Vote

	<ul style="list-style-type: none"> Using a publicly posted decryption tool, our server infected with ransomware in 2019 was restored, giving us access to the files that were not able to be restored via backup tapes at the time of the infection Library Connection Mobile, an app for accessing library collections and services, was released in the App Store (for iOS) and Google Play (for Android) CT Department of Health held a Covid-19 Vaccination Clinic here on May 7 and will again on May 28. 	
Friends of the Library Report – Glenn	The Friends will once again sponsor the Library’s summer intern. Past president Lynn Katz was awarded the Outstanding Individual Achievement Award by the Friends of Connecticut Libraries and will receive that award at their annual meeting on June 11, 2022.	No Vote
Staff Guest – Victoria Kiszka, Library Technician	Victoria Kiszka has been working at the Avon Library for 2.5 years as a Technical Assistant. She offers individualized technical help with the Library’s digitization station and A/V equipment as well as assisting patrons with using their own devices. She assists Jessica Noble in monitoring all of the Library’s technology. She is passionate about accessibility and diversity and has applied for a grant to offer American Sign Language classes and add materials to the Library’s collection.	
Operations & Administration Committee report	The position of Secretary is still open. The Secretary maintains the Board policies and attends monthly Operations & Administration Committee meetings (approximately 45 minutes once a month). There are two openings for Board members. Some prospective members are being considered. Board Orientation will be scheduled sometime in the Fall.	No Vote
Strategic Planning Committee update – Dave	The Strategic Planning Committee spent their meeting reviewing survey responses from the community and staff. Among the prominent things we do well: programs, events, children’s space & programming. The most frequent response for how we could improve was that we’re doing fine. Suggestions included more programs, more hours, and more digital content.	No Vote
Board Member Remarks	The Marketing Committee is redesigning the Library’s trifold brochure and planning for the rollout of the new logo. All Art On a Card winners have received a certificate of recognition and a Barnes & Noble gift card. The Art On a Card Gallery Reception will be July 13, 2022, from 5:30 to 7 pm. The ebook bill did not pass this time. Ameer Mody enjoyed the Connecticut Library Association (CLA) conference, especially the Dementia-Friendly Libraries presentation. There was discussion of creating a Library Board Member button to wear during community events as a way of advocating for the Library.	No Vote
Adjournment	Ameer Mody moved to adjourn. Dave Howe seconded. The meeting adjourned at 8:22 pm.	# 9 Yes

Respectfully submitted, Colette Slover, Acting Secretary