

**Avon Public Library BOD Meeting**  
**Board Room, Avon Public Library**  
**Date: February 21, 2023**

Item	Summary					Disposition
Call to order	Nicole Nunziata called the meeting to order at 7 pm.					Quorum = 7
	<b>Attendee</b>	<b>Role</b>	<b>Voting</b>	<b>Present</b>	<b>Absent</b>	# 12 voting present
	Nicole Nunziata	BOD President	Y	Y		
	Amea Mody	BOD Vice President	Y	Y		
	Fred Lin	BOD Treasurer	Y	Y		
	Colette Slover	BOD Secretary	Y	Y		
	Anne McNeely	BOD Member	Y	Y		
	Beth Dance	BOD Member	Y	Y		
	Dave Howe	BOD Member	Y	Y		
	Deborah Sacks	BOD Member	Y	Y		
	Donna Gianini	BOD Member	Y	Y		
	Joan Reiskin	Friends of the Library	Y	Y		
	Paula Schwartz	BOD Member	Y	Y		
	Rob Berman	BOD Member	Y	Y		
	Eric Palmquist	Prospective BOD Member	N	Y		
	Toni DeLuca	Library Assistant	N	Y		
	Glenn Grube	Library Director	N	Y		
	LeonaMae Page	Clerk	N	Y		
<b>Review and Approvals</b>						
Review and Adoption of Agenda	Paula Schwartz made a motion to adopt the agenda. Joan Reiskin seconded. (Approved.)					# 12 Yes
Review and Approval of BOD Meeting Minutes	Rob Berman made a motion to accept the January meeting minutes. Dave Howe seconded. Anne McNeely abstained. (Approved.)					# 11 Yes # 1 Abstain
Introduction and welcome of guests – Glenn	Glenn Grube introduced staff guest Toni DeLuca and prospective Board Member Eric Palmquist. Eric has lived in Connecticut since 2002 and in Avon since 2010. Two of his children currently attend Avon High School, one is in college, and one out of college. His wife works at UCONN Health Center as a doctor. He works at The Hartford in the legal department. He has always enjoyed libraries and now that his children are older he has more time available for the community.					
Review and Approval of Treasurer's Report – Fred	Fred Lin presented his written January report including the following highlights: <ul style="list-style-type: none"> <li>Income for the month of January was \$4,450. YTD actuals \$104,863 vs. YTD budgeted income of \$58,429.</li> <li>Expenses for the month of January were \$8,518. YTD actuals \$65,133 vs. YTD budgeted expenses of \$74,375.</li> </ul>					# 12 Yes

	Donna Gianini moved to accept the Treasurer's report. Anne McNeely seconded. (Approved.)	
	<b>New Business</b>	
Librarian's Report – Glenn	<p>Glenn Grube reviewed his written monthly report and discussed the following:</p> <ul style="list-style-type: none"> <li>• Avon Library was selected as a host site for the traveling exhibit Exploring Human Origins December 1, 2024 – January 15, 2025, and will receive a \$1,000 grant to support aligned programming</li> <li>• Avon Library will also host a local exhibit of the Connecticut Historical Society Museum &amp; Library on the History of the LGBTQ Community in Connecticut May 22 – July 3, 2023</li> <li>• Two sessions of winter gingerbread house building programs, co-sponsored by Avon's Youth Services Bureau, were attended by 78 people</li> <li>• Teen programming this month focused on supporting our high school patrons through their mid-term exams with calm kits, study breaks, and a visit from a therapy dog</li> <li>• Glenn met with the middle school Student Leader Advisory Board and will meet with the Teen Advisory Board</li> <li>• The town manager's recommended budget includes the security camera project and a 2.75% cost of living increase for all staff. The Council was receptive and flattering as always.</li> <li>• Kari L. Olson, a partner with the town's attorney Murtha Cullina, will do a legal orientation for the board on February 28.</li> </ul>	No Vote
Friends of the Library Report – Joan	The Friends hosted a Staff Appreciation Luncheon from Beanz & Company that was enjoyed by all. The Friends Sundays at Three concert series will continue with performances on March 5, 19, and 26. Former Friends President Lynn Katz will present her book, Chester and the Magic 8 Ball, on March 4. Rob Berman and Fred Lin have been meeting with Friends President Lisa Berman and treasurer Mary Anne Maher to review their investment policy and their insurance coverage. They are recommending a change to their liability insurance and the addition of Directors & Officers insurance.	No Vote
Staff Guest – Toni DeLuca, Library Assistant	Toni DeLuca, Library Assistant, has been working at Avon Library since 2003. The flexible working hours serve her and her family well. She loves the library and enjoys interacting with patrons. A current project is changing our color-coded system in our children's picture books to make them more accessible to folks with color blindness by adding the printed name of the color to its colored label. She enjoys providing a friendly welcoming environment for folks who have recently moved to Avon, especially from other countries.	No Vote
	<b>Old Business</b>	
Operations & Administration Committee report	The Operations & Administration Committee continues to recruit for future openings on the Board and has several potential candidates. The board and self assessments will be closed. The Library director assessment will be sent soon. Two new committees have been created: the Policy Sub-committee and Staff Engagement committee.	No Vote
Marketing	The Marketing Committee's work on the general brochure continues. All bios	No Vote

Committee update – Donna	and headshots for the BOD roster have been received. The proposed nametag design was presented.	
Strategic Planning Committee update – Dave	The Strategic Planning Committee will present quarterly updates on April 18. The action items for this quarter can be presented as bullet points of key accomplishments and next steps. This is also an opportunity to share any impediments or road blocks and if the board or staff can help.	No Vote
Board Member Remarks	Amea Mody announced the Holi – India’s Spring festival – program on March 8 and asked about celebrating Library Workers Day with coffee and pastries. Nicole Nunziata suggested the Staff Engagement Committee create a schedule for the year. Nicole Nunziata encouraged members to carefully review the CLA flyer that shows how CT Libraries pay six times what general consumers pay for the same eBook. She encouraged directors to reach out to lawmakers in support of Senate Bill 500: an act concerning electronic book and digital audiobook licensing.	No Vote
Adjournment	Fred Lin moved to adjourn. Paula Schwartz seconded. The meeting adjourned at 8:26 pm.	# 12 Yes

**Respectfully submitted, Colette Slover, Secretary**