

Avon Public Library BOD Annual Meeting
Board Room, Avon Public Library
Date: October 17, 2023

Item	Summary					Disposition
Call to order	Nicole Nunziata called the meeting to order at 7 pm.					Quorum = 7
	Attendee	Role	Voting	Present	Absent	# 12 voting present
	Nicole Nunziata	BOD President	Y	Y		
	Amee Mody	BOD Vice President	Y	Y		
	Rob Berman	BOD Treasurer	Y	Y		
	Colette Slover	BOD Secretary	Y	Y		
	Anne McNeely	BOD Member	Y	Y		
	Beth Dance	BOD Member	Y	Y		
	Deborah Sacks	BOD Member	Y	Y		
	Donna Gianini	BOD Member	Y	Y		
	Himanshu Singh	BOD Member	Y	Y		
	Joan Reiskin	Friends of the Library	Y	Y		
	Natalie Bowers	BOD Member	Y	Y		
	Paula Schwartz	BOD Member	Y	Y		
	Megan St. Lawrence	Staff Guest & Library Technical Assistant	N	Y		
	Glenn Grube	Library Director	N	Y		
	LeonaMae Page	Clerk	N	Y		
	Review and Approvals					
Review and Adoption of Agenda	Donna Gianini made a motion to adopt the agenda. Deborah Sacks seconded. (Approved.)					# 12 Yes
Review and Approval of BOD Meeting Minutes	Amee Mody made a motion to approve the September meeting minutes. Natalie Bowers seconded. (Approved.)					# 12 Yes
Review and Approval of Treasurer's Report – Rob	Rob Berman presented his Financial Operations Update including a review of the historical performance of the Board's investment account. He invited questions and input regarding content and format. Paula Schwartz made a motion to accept the Treasurer's report. Himanshu Singh seconded. (Approved.)					# 12 Yes
	New Business					
Librarian's Report – Glenn	Glenn Grube presented highlights from his written report including that library visits were up 35% in September, and that there are now over 7,000, library card holders, the most the library has had in a long time.					No Vote
Library Annual Review 2022-23 – Glenn	Nicole Nunziata explained that each October Board meeting is designated as the Annual Meeting and includes Glenn Grube's annual review and the board's review and approval of the 990 and tax compilation. Glenn Grube presented his Annual Report highlighting the many new staff and					No Vote

	board members and that we surpassed 10,000 views of our recordings of the Unearthing History lecture series.	
Friends of the Library Report – Joan	The three-day book sale netted \$11,850! The Childrens and Teens book sale will be held on October 21. Joan Reiskin encouraged everyone to become members of the Friends and shared copies of the newsletter which included a membership application. It is also available on the library’s website.	No Vote
Review and approve 990 Tax Return – Rob	Rob Berman has reviewed all the calculations within the 990 and explained to the board that it is a combination of a tax return and a profit and loss statement with the basic purpose of presenting where our money comes from and where it goes. Paula Schwartz made a motion to approve the 990 as presented. Joan Reiskin seconded. (Approved.)	# 12 Yes
Staff Guest, Megan St. Lawrence, Library Technical Assistant	Megan St. Lawrence has always seen libraries as having a very important place in communities and is enthusiastic about her work both here and at Wesleyan University. She is especially interested in DEI – Diversity Equity & Inclusion – work including efforts to diversify collections and update language used in classifications to more accurately reflect a diverse audience.	No Vote
	Old Business	
Operations & Administration Committee update	The Operations & Administration Committee discussed the Courtyard Opening and the Strategic Plan presentation at the Town Council. They also discussed board mentors to be sure newer members are supported. The committee is compiling some suggestions for minor modifications to the bylaws to be discussed in November. A final revision will be presented for board approval in December.	No Vote
Policy Revision Committee update – Colette	Colette Slover reviewed the proposed changes in the Gifts Policy. Rob Berman made a motion to approve the Gifts Policy. Natalie Bowers seconded. (Approved.)	# 12 Yes
Strategic Plan update – Paula	Paula Schwartz presented the summary page of the status on various actions and talked about various ideas for focus groups and surveys. Glenn Grube talked about the continued progress in the A/V upgrade to make the Community Room and Courtyard attractive, easy to use, flexible spaces for both library programs and for the community to use as a resource. Paula Schwartz commented on the continued efforts to examine and diversify the collection. This includes some funding from the Friends to update classics in the children’s collection. The Indian Embassy and Milan Cultural Association will be making a large donation of books on India and Indian culture as well. The library will also be working with the Farmington Valley Health District to help advertise their new app and curriculum for mental health and wellness.	No Vote
Marketing Committee update – Donna & Beth	The board member roster has been updated. The new marketing brochure will be made available at the three polling places and sent with a welcome letter to new residents. The website evaluation is under way. More people will be involved to insure a variety of perspectives.	No Vote
Staff Engagement update – Amee	Staff interviews will continue. Nicole Nunziata suggested planning something for staff for the end of the year.	No Vote
Board Member Remarks	Amee Mody commented that the Indian block printing program went well and that everyone worked together to make the opening of the courtyard a great	No Vote

	success. Nicole Nunziata thanked Amee for coordinating it. Amee Mody encouraged everyone to attend the Launch Ceremony of Indian Book Collection on November 4. Donna Gianini encouraged members to learn about a group called Moms for Liberty that has been known to support banning books and has an upcoming meeting planned in Avon.	
Adjournment	Rob Berman moved to adjourn. Amee Mody seconded. The meeting adjourned at 8:34 pm. (Approved.)	# 12 Yes

Respectfully submitted, Colette Slover, Secretary